Short Term Tender Notice

Sealed Bids are invited from registered units/firms (Registered with J&K Industries & Commerce Department) for printing of Plastic identity Cards as per the specification given below for Street Vendors and community organisers of different Municipal areas /Municipal Corporations/Municipal Committees of Jammu and Kashmir State. The applicant must enclose draft for earnest money of Rs. 5000/= (Five thousand only) the EMD shall be in Indian rupees and in the form of Demand Draft from any of the nationalized bank, in favour of the "Member Secretary State Urban Development Agency (SUDA)", Housing and Urban Development. The EMD will be forfeited on account of one or more of the following reasons (The EMD will be refunded without interest.:-

- 1. Bidders withdraw its proposal during the selection process.
- 2. Bidders does not respond to request for clarification of its proposal.
- 3. Bidders fail to provide the information during the evaluation process.

The Financial proposal in the prescribed formats sealed in envelops, completed in all respects, shall be submitted by hand/post/courier /on or before 30th Jan, 2016" up to 5:00 PM in civil secretariat Jammu in the office of "member secretary State Urban Development Agency (SUDA)". The date of opening of Sealed Bids will be 01-Feb 2016 at 11.am. If the date of opening of Bids happens to be a holiday, the same will be opened on the next working day. Submission of offer through fax, email or other electronic means will not be accepted. It is the responsibility of interested party alone to ensure that the bids are delivered at the prescribed address by the stated deadline. The department shall not be held responsible for any delay in delivery or loss of document (s) during transit.

Specifications:-

S.No	Particulars	Specification	Remarks
1	Identity card	3.375"x2.125"	Heavy plastic material / strip with high resolution
		Rounded	truer color printing on both side, water proof, scratch
			proof, no color loss, durable . replacement warranty
			up to one year. (PVC type)
2	Card Holder		Heavy and smooth finished card holder with red colour
			<u>or blue color</u>
3	Hanging neck		Digitally printed department name on both strand of
	strip		the strip

Terms and conditions:-

- 1. That Agency/ firm must be registered with Directorate of Industries and Commerce Jammu and Kashmir as SSI unit for Data Processing and Software development/Printing.
- 2. The Agency / firm shall have experience of more than one Year in Data Processing and Printing.
- 3. That Agency/ firm must have worked with any Government Departments of the state for Data Processing, digitization, printing etc.
- 4. Data for the processing of card will be made available by the Department (Concerned DUDA), but photo capturing and editing will be done by the firm/ agency.

Sd/Member Secretary
State Urban Development Agency
(SUDA)

No. HUD/PLAN/14/2014 (AF)

Dated: 18.01.2016

In case of queries and classification on the above, please contact;

Civil Secretariat, J&K Jammu/ Srinagar

Phone/Fax No. 0191-2569126

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