

JNNURM



JAMMU
MUNICIPAL CORPORATION, JAMMU
(JAMMU & KASHMIR)
Checklist for the
'Urban Reforms Agenda'
Under
JNNURM

Memorandum of Agreement

Between

The Government of India through
The Ministry of Urban Development

And

The State Government of Jammu & Kashmir
Through the Department of Urban Development

And

The Municipal Corporation of Jammu

Under

Jawaharlal Nehru National Urban Renewal Mission

THIS AGREEMENT is made on this **29th day of December, 2006** between the Government of India, through the Ministry of Urban Development, of the **Part I**

AND

The State Government of Jammu & Kashmir through its Governor, of the **Part II**

AND

Municipal Corporation of Jammu through its authorized person, of the **Part III**

WHEREAS the Part III seeks financial assistance from the Part I under the Jawaharalal -Nehru National Urban Renewal Mission (JNNURM);

WHEREAS the Part III, in pursuance of the requirements for assistance has developed a City Development Plan (CDP).

AND WHEREAS the Part II and Part III have undertaken to implement the reform agenda as per the guidelines of JNNURM and as per the timelines indicated in detail in Annexure- A, B and C, respectively;

AND WHEREAS the Part I has considered the documents mentioned in Annexure-A, B and C and found them consistent with the goals and objectives of JNNURM;

(1)

4. The Part III shall submit a Quarterly Report through SLNA of the spending of the grant, corresponding matching state and ULB/ Parastatal share to the Part I. In case Part III fails to submit such a report further installment of grant may be withheld until such submission;
5. Similarly, the Part II through SLNA shall submit a half-yearly report of the progress in respect of the implementation of the reform agenda as per the guidelines of JNNURM and as per the timeline indicated in detail in Annexure -A, B and C, respectively.
6. That Part II and Part III shall submit a complete report regarding the outcome of the JNNURM on the completion of the project;
7. That the Parties to the agreement further covenant that in case of a dispute between the parties the matter will be resolved through mutual discussion.
8. That in case there is any delay in the implementation of the reforms agenda or submission of any periodic reports, etc. by the Part II and/or by the Part III, due to the circumstances beyond the control of Part II and/or Part III i.e., *Force Majeure* or any other reason, the decision on the matter of extension of time for the implementation of the goals and objectives of the JNNURM shall be at the discretion of Part I.
9. That in case of any breach regarding the terms and conditions of the JNNURM, the Part I shall be entitled to withhold subsequent installments of the grant .

IN WITNESS HEREOF all the parties have put their hands on these presents of Memorandum of Agreement in the presence of witnesses.

SIGNATORIES:

1. For Government of India through
the Ministry of Urban Development (Part-I)


M. Rajamani
Joint Secretary, MoUD

2. For Government of Jammu & Kashmir (Part-II)

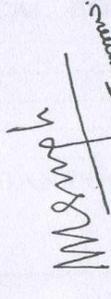

Naseem Lanker
Secretary Housing & Urban
Development Department

3. For the Jammu Municipal Corporation (Part-III)

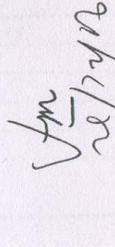

Vinod Sharma
Commissioner
Jammu Municipal Corporation

WITNESS:

1.


Mandeep Samra

2.


CP, Jammu

JmNURM

**Checklist for the ‘Urban Reforms
Agenda’ under JNNURM
JAMMU MUNICIPAL
CORPORATION**

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STAKEHOLDER CONSULTATIONS FOR REFORMS**DESIRED OBJECTIVE/S**

JNNURM requires the states/ cities to commit to reforms after effective consultations held across agencies and institutions involved in undertaking these reforms. It should be ensured that meaningful consultations are held at both the State and City levels on the reforms agenda, prior to the Memorandum of Agreement being entered into with the MoUD, Government of India.

DETAILS OF CONSULTATIONS

Please provide the list of agencies / stakeholders consulted

<i>S.No</i>	<i>Stakeholders Consulted (Name position and agency / institution)</i>
1	Meeting with JMC Officials on 09.11.2006
2	Meeting with Secretary Housing & Urban Development on 13.11.2006
3	Meeting with General House on 21.11.2006
4	Meeting with State Level Steering Committee chaired by Hon'ble Chief Minister on 22.11.2006
5	Meeting with Elected Representative of Legislative Assembly and Mayor (Two Meetings)
6	

MANDATORY **R**EFORMS AT THE LEVEL OF THE **S**TATE **G**OVERNMENT

S1. IMPLEMENTATION OF THE 74TH CONSTITUTIONAL AMENDMENT ACT

DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities in implementing the 74th Constitutional Amendment Act in its letter and spirit. The State should ensure meaningful association and engagement of Urban Local Bodies in the entire gamut of urban management functions, including but not limited to the service delivery function by parastatal agencies. Over a period of seven years, the Mission aims to ensure that all special agencies that deliver civic services in urban areas to ULBs are either transferred and / or platforms are created for accountability to ULBs for all urban civic service providers in transition.

CURRENT STATUS

a. Please indicate the status of implementation of the following as per the Act:

i. Constitution of municipalities, and last when	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Indicate number of municipalities constituted, last elections held, etc.....
ii. Composition of municipal councils, and last when	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Indicate number of municipal councils constituted, last elections held, etc.....
iii. Reservation of seats for women, SCs and STs	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Indicate number of reserved seats against total etc.
iv. Constitution of District Planning Committees (DPCs)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Comment on constitution and membership, etc....
v. Constitution of Metropolitan Planning Committee (MPCs)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Comment on constitution and membership, etc....
vi. Incorporation of Schedule 12 into the State Municipal Act	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Indicate when incorporated, etc...

- b. Please indicate which of the functions of Schedule 12 have been incorporated into the State Municipal Act and transferred to ULBs by indicating a Yes or No against columns 'c' and 'd'

<i>No.</i>	<i>Functions listed in 12th Schedule</i>	<i>Incorporated in the Act¹</i>	<i>Transferred to ULBs²</i>
a	b	c	d
1	Urban Planning including town planning	Completely	Not yet
2	Regulation of land-use and construction of buildings	Completely	Partly by JMC
3	Planning for economic and social development	Completely	Not yet
4	Roads and bridges	Completely	Not yet
5	Water supply- domestic, industrial and commercial	Completely	Not yet
6	Public health, sanitation, conservancy and SWM	Completely	Not yet
7	Fire services	Completely	Not yet
8	Urban forestry, protection of environment and ecology	Completely	Not yet
9	Safeguarding the interests of weaker sections society including the handicapped and mentally retarded	Not yet	Not yet
10	Slum improvement and upgradation	Completely	Partly by JMC
11	Urban poverty alleviation	Completely	Not yet
12	Provision of urban amenities and facilities- parks, gardens and playgrounds	Completely	Not yet
13	Promotion of cultural, educational, and aesthetic aspects	Completely	Not yet
14	Burials and burial grounds, cremations, cremation grounds and electric crematoriums	Completely	Not yet
15	Cattle pounds, prevention of cruelty to animals	Completely	JMC
16	Vital statistics including registration of births and deaths	Completely	JMC
17	Public amenities including street lighting, parking lots, bus stops and public conveniences	Completely	Partly by JMC
18	Regulation of slaughter houses and tanneries	Completely	JMC

- c. In case of any of the above functions have not been transferred or transferred only partly, please specify the other agencies involved and its role vis-à-vis ULBs.

The other agencies involved in above noted functions are Town Planning Organization, Jammu Development Authority, Social Welfare Department, R&B, PHE, Fire Services, Forest/Environment Department, Parks and Gardens & Education Department.

¹ Indicate as either : Completely, No, or Partly

² Indicate as either : Completely, No, or Partly

- d. Please indicate whether the transfer of functions has been accompanied by transfer of staff. Yes No Partly

If no, please specify the extent to which ULBs have been given powers and resources to recruit staff for managing transferred functions.

- e. If the DPC/MPC has been constituted, please attach a copy of the Act. Yes No

- f. If the DPC/MPC has not been constituted, has the legislative process for their constitution been initiated?
Please specify status, if the process has been initiated. Yes No

- g. Please indicate the status of SFC - have they been constituted? When was the last SFC constituted? (*)

- h. Please indicate whether SFCs submitted their recommendations.
If yes, what is the status of implementation? Yes No

The State Government has already constituted Municipal Finance Commission, which has furnished its recommendations .The Government has agreed to the reforms recommended by the said commission. The most important recommendations of the commission with regard to devolution of tax income have already been implemented. Presently the government provides 10% of its tax income to the Urban Local Body

*** In J&K State, District Development Boards have been constituted as early as in mid seventies for planning of District Plan. The Hon'ble Mayor of JMC is member of this said District Development Board for District Jammu. However, DPC is being constituted.**

TIMELINE FOR REFORMS

MUNICIPAL ELECTIONS

- a. If elections to the municipalities have not been held, Please indicate when this will be held. (Already held)
- | | | | | | | | |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | <input type="text"/> |

DISTRICT PLANNING COMMITTEE / METROPOLITAN PLANNING COMMITTEE

- b. If the answer to 1(e) (i) is no, then please provide a time schedule for constituting the DPC/MPC. (Indicate year for enactment of Act in box)
- | | | | | | | | |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | <input type="text"/> |

Please provide timelines for steps leading up to enactment of legislation for constitution of DPC / MPC.

Please specify the reasons for delay, if any.

STATE FINANCE COMMISSION

- c. Please provide timetable for constitution of SFC, acceptance and implementation of its recommendations

The State Govt. has already constituted Municipal Finance Commission, which has furnished its recommendations. The Govt. has agreed to the reforms recommended by the said commission. The most important recommendation of the Commission with regard to devolution of tax income has already been implemented. Presently the Govt. provides 10% of its total tax income to the Urban Local Bodies.

CONVERGENCE OF URBAN MANAGEMENT FUNCTIONS

- d. Resolution³ by Government expressing commitment to implement the 74th Amendment Act⁴ with respect to convergence of urban management functions with ULBs (Note: This resolution should be passed within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD.)
- e. Please provide timeline in years of when the State plans to complete the transfer of the following functions⁵

<i>No.</i>	<i>Functions listed in 12th Schedule</i>	<i>Gov. Resolution</i>	<i>Cabinet Approval</i>	<i>Amendment of State/Municipal Acts</i>	<i>Implementation</i>
1	Urban Planning including town planning			Note below*	3 rd year
2	Regulation of land-use and construction of buildings			State Act	3 rd year
3	Planning for economic and social development				5 th year
4	Roads and bridges				5 th year
5	Water supply- domestic, industrial and commercial				4 th year
6	Public health, sanitation, conservancy and SWM				Ist year
7	Fire services				7 th year
8	Urban forestry, protection of environment and ecology			J&K Mpl. Act 2000	7 th year
9	Safeguarding the interests of weaker sections society including the handicapped and mentally retarded				3 rd year
10	Slum improvement and upgradation			Already taken up	Ist year
11	Urban poverty alleviation			By Amendment	4 th year
12	Provision of urban amenities and facilities- parks, gardens and playgrounds			Already taken up	Ist year
13	Promotion of cultural, educational, and aesthetic aspects			By Amendment	5 th year
14	Burials and burial grounds, cremations, cremation grounds and electric crematoriums			Already taken up	Ist year
15	Cattle pounds, prevention of cruelty to animals			Already taken up	Ist year
16	Vital statistics including registration of births and deaths			Already taken up	Ist year
17	Public amenities including street lighting, parking lots, bus stops and public conveniences			Already taken up	Ist year
18	Regulation of slaughter houses and tanneries			Already taken up	Ist year

³ In case of issues to be decided at the State Government level, a 'Resolution' would imply the resolutions passed by State Legislative Assembly/Cabinet. Similarly in case of issues to be decided at the city level, 'Resolution' would imply the resolutions passed by the Municipal Council

⁴ the defined level by the service provider/s, through the mechanisms of contractual arrangements. Such mechanisms are consistent with the reforms envisaged under the 74th Constitutional Amendment Act)

⁵ Specify NA where not applicable. The list should correspond to items specified in table under 1. b. as those either partly or not transferred to ULBs.

- Note: The 74th Amendment of Constitution of India is not applicable to the J&K State. However, a list of functions to be conducted by the Jammu Municipal Corporation contains these provisions and are already incorporated in the J&K Municipal Corporation Act 2000. The list of functions of the Jammu Municipal Corporation as per the provisions of the said act are enclosed herewith.

- f. Specify approaches intended to be adopted by State Government to achieve convergence of urban management functions into the functioning of ULBs, please specify the methods.

This can be done by way of unbundling of services. e.g. parastatals or other agencies may operate, maintain, own assets and collect user charges for delivery of these municipal services, so long as they are accountable to JMC. Service levels will be fixed by JMC. The JMC will be empowered and capacitated to ensure delivery of services at the defined level by the service provider/s, through the mechanisms of contractual arrangements. Such mechanisms are consistent with the reforms envisaged under the Municipal Corporation Act.

4. Note: This can be done by way of unbundling of services. e.g. parastatals or other agencies may operate, maintain, own assets and collect user charges for delivery of these municipal services, so long as they are accountable to ULBs. Service levels should be fixed by ULBs. The ULBs should be empowered and capacitated to ensure delivery of services at the defined level by the service provider/s, through the mechanisms of contractual arrangements. Such mechanisms are consistent with the reforms envisaged under the 74th Constitutional Amendment Act)
5. Specify NA where not applicable. The list should correspond to items specified in table under 1. b. as those partly or not transferred to ULBs.

S2. INTEGRATION OF CITY PLANNING AND DELIVERY FUNCTIONS

DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities in the area of institutional convergence at the city level, with an objective to assign or associate elected ULBs with “city planning and delivery functions”. During the Mission period, JNNURM envisages that the process of planning and delivery of all urban infrastructure development and management functions and services will converge with the functioning of the ULBs.⁶

CURRENT STATUS

- a. Specify agency / agencies involved in planning of urban development and delivery of infrastructure services.

<i>Sector</i>	<i>Agency undertaking planning</i>	<i>Agency/ agencies undertaking delivery of services</i>	<i>Prevailing role of ULB/s in planning vis-à-vis respective sectors</i>
<i>For e.g. Land-use management</i>	TPO/JDA	JMC	Active role
<i>Town planning</i>	TPO Jammu	JMC	Active role
<i>Traffic and Transport services</i>	Transport Deptt/SRTC/Pvt. Transport/Traffic Police	SRTC/Pvt Transport	No role
<i>Water supply and sewerage</i>	PHE/UEED	PHE/UEED	No role
<i>Solid Waste Management</i>	JMC	JMC	Exclusive Role
.....			

- b. Please specify the agency that coordinated the preparation of CDPs under the JNNURM in the Mission cities-JDA

- c. Please indicate whether the Master Plan and / or CDP has been approved by the ULB/s vide a specific resolution.

Yes No

- d. Please indicate whether the city plans have been placed before the Metropolitan Planning Committee (MPC)/ District Planning Committee (DPC).

Yes No

⁶ Such integration is all the more critical in cities / urban agglomerations where there are multiple ULBs, vis-à-vis a single parastatal agency engaged in spatial planning, trunk infrastructure development and provision of network services (for e.g. water supply, sewerage or transport)

e. Please indicate agency, if any, responsible for planning and coordination of Heritage conservation-Archaeological Deptt/R&B.

TIMELINE FOR REFORMS

a. Resolution by Government expressing commitment to assign or associate ULBs with the city planning function. Please indicate timeline.

b. If the answer to (d) above is 'No', please indicate a timeline of when the city plans will be placed before the MPC/DPC

Year1 Year2 Year3 Year4 Year5 Year6 Year7

c. Please indicate sequence of steps to integrate ULB/s with the city planning function.

<i>Areas of planning⁷</i>	<i>Steps to integrate ULB/s with the planning function</i>	<i>Targeted year of the Mission period</i>
Land-use and spatial planning		Already exist
Development of new areas		Already exist
Basic infrastructure services, such as <ul style="list-style-type: none"> • water supply, • sewerage • sanitation 	Devolution process under implementation -do-	By 2008 By 2008 Already exist
Traffic and transport services	It is with State Govt. under taking SRTC	
Renewal of inner city areas		Already exist
Heritage conservation	Looked after by Archaeological Deptt./R&B Department	
Building regulation		Already exist
Socio-Economic planning	Social Welfare Department	
Any other		

d. Please indicate sequence of steps to integrate ULB/s with the delivery of services.

⁷ The areas of planning should cover all aspects of urban development and management

<i>Areas of service delivery⁸</i>	<i>Steps to integrate ULB/s with the service delivery function</i>	<i>Targeted year of the Mission period</i>
Urban Planning including town planning	Proposals are in offing	
Regulation of land-use and construction of buildings		Already exist
Planning for economic and social development	Proposals are in offing	
Roads and bridges	Proposals are in offing	
Water supply- domestic, industrial and commercial	Proposals are in offing	
Public health, sanitation, conservancy and SWM		Sanitation already exists
Fire services	Proposals are in offing	
Urban forestry, protection of environment and ecology	Proposals are in offing	
Safeguarding the interests of weaker sections society including the handicapped and mentally retarded	Proposals are in offing	
Slum improvement and upgradation		Already exists
Urban poverty alleviation	Proposals are in offing	
Provision of urban amenities and facilities- parks, gardens and playgrounds		Already exists
Promotion of cultural, educational, and aesthetic aspects	Proposals are in offing	
Burials and burial grounds, cremations, cremation grounds and electric crematoriums	Proposals are in offing	
Cattle pounds, prevention of cruelty to animals		Already exists
Vital statistics including registration of births and deaths		Already exists
Public amenities including street lighting, parking lots, bus stops and public conveniences		Already exists
Regulation of slaughter houses and tanneries		Already exists

⁸ The areas of service delivery should correspond to all areas listed under Schedule 12 of the 74th Constitutional Amendment Act

- e. Any other related reform steps being undertaken to achieve institutional convergence (please use additional space to specify the details and corresponding timelines targeted)

S3. RENT CONTROL REFORMS

DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities in area of rent control legislation, with the objective of having a system that balances the rights and obligations of landlords and tenants to encourage construction and development of more housing stock, as well as promoting an efficient and robust rental/tenancy market, so as to improve the availability of housing across all income categories.

CURRENT STATUS

- a. Please provide a short note on the present Rent Control Legislation, which provides the following details:
- i. rights of landlord to get possession back
 - ii. rights of tenants to continue their tenancy
 - iii. obligations of tenants with regard to regular rental payments/ maintenance of tenanted property/ adherence to lease agreements, if present
 - iv. provision for periodic review of rentals, in accordance with market conditions
 - v. fixing of Standard Rents, periodicity of review, and dispute resolution mechanisms

We have already J&K Houses and Shops Rent Control Act 1966 which has been enacted and rules framed there-under notified. The said Act is not evenly balanced. However, the Act provides for fixation of rent at market value. The Act is being modified/repealed as per guidelines under JNNURM with suitable modifications due to suit local conditions (Copy of the act is enclosed at Annexure A)

- b. Please indicate whether you have adopted the Model Rent Control Legislation circulated by GOI:

i. Adopted as is

Yes No

ii. Adopted with modifications. If so, please specify

Yes No

As stated above the said Act is being modified in accordance with Modern Rent Control Act circulated by GOI with certain modifications to suit the local conditions.

iii. Please specify year of adoption

2008

c. Please indicate the number of properties under Rent Control Act

Being Surveyed

d. Please indicate whether Rent Control Act applies to new construction & new tenancies

Yes No

e. Please indicate whether there are any special provisions for weaker sections of society

Yes No

f. Please indicate the number of rent control cases pending in various courts related to JNNURM cities

Will be provided within 3 months

g. Please indicate the annual trend in new cases being filed related to rent control
(Will be provided within 3 months)

2002-03 2003-04 2004-05 2005-06

h. Is there any mechanism for providing guidelines to fix rents on the basis of market rates for existing tenancies
(if yes, please provide a brief description below)

Yes No

As already stated above, the State Govt. is committed to amend the Rent Control Act and the necessary mechanism for fixation of rent as per guidelines of JNNURM shall be put into such Law

i. Please indicate prevailing dispute resolution mechanisms, if such exist.

Through Courts

TIMELINE FOR REFORMS

a. Resolution by Government expressing commitment to establish new Rent Control system (Note: This resolution should be passed within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD.) Please indicate timeline.

b. Defining the Rights and Obligations of landlords and tenants

Year1 Year2 Year3 Year4 Year5 Year6 Year7

- i. rights of landlord to get possession back
- ii. rights of tenants to continue their tenancy
- iii. obligations of tenants with regard to regular rental payments/ maintenance of tenanted property/ adherence to lease agreements, if present
- iv. provision for periodic review of rentals, in accordance with market conditions

c. Establishing a new Rent Control legislation

i. Setting up a Committee/Team to draft/amend legislation	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ii. Stakeholder consultations	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
iii. Preparation of Draft legislation	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
iv. Approval of the Cabinet/ Government	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
v. Final enactment of the legislation by Legislature	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
vi. Notification	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
vii. Preparation and notification of appropriate subordinate legislation	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
viii. Implementation by municipality (ies)	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

d. Please indicate periodicity of revision of rents/rental value guidance, and when next due

Periodicity : No fixed periodicity	Next due:
------------------------------------	-----------

e. Setting up mechanism for periodic review of rents/ rental value guidance

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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f. Institute Dispute resolution mechanisms (e.g. Special Tribunals/ Courts etc) Year1 Year2 Year3 Year4 Year5 Year6 Year7

By instituting dispute resolution Courts / Tribunals

g. Any other reform steps being undertaken (please use additional space to specify) Year1 Year2 Year3 Year4 Year5 Year6 Year7

Information dissemination / amendment of old Act. The rent control reforms will be communicated to the citizens through print and electronic media. Also the JMC website under preparation shall be updated periodically to contain information on any JNNURM related reformation process.

S4. RATIONALISATION OF STAMP DUTY

DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities to rationalise Stamp Duty, with the objective of establishing an efficient real estate market with minimum barriers on transfer of property so as to be put into more productive use.

CURRENT STATUS

- a. Please indicate the current Stamp Duty Regime, including surcharge or any other levy on transfer of property

The state has well defined stamp duty regime which covers all transfers of property.

- b. Please indicate when the stamp duty rate was last revised and by what percentage.

The stamp duty was last reduced from 22% to 7.5%. However, this shall be applicable after the District Magistrate notifies the area wise market value of land and other properties. Currently this exercise is going on.

- c. Please indicate whether any concessions to particular classes of individuals or institutions are being provided

Type of Concession	Qualifying Institution/Individual
Stamp Duty Concession	House Building Cooperatives Development Authorities in the State

(Please add additional rows if necessary)

- d. Please provide the total collection from Stamp Duty over the last 5 years (including surcharge or any other levy on transfer of property)

2000-2001	2001-2002	2002-2003	2003-2004	2004-2005	2005-06
21.06	26.08	25.68	33.58	39.25	46.43

(in crores)

e. Please indicate % and quantum of revenue from Stamp Duty shared with JNNURM cities in the State.

i. ULB's share in %

ii. Quantum shared with JNNURM cities in last three years (in Rs. Crores) - Nil

<i>Name of City</i>	<i>2003-2004</i>	<i>2004-2005</i>	<i>2005-2006</i>
City 1			
City 2			

f. Please indicate the basis of collection of Stamp Duty, i.e.

i. Declared Value

ii. Higher of the Standard Guidance Value/ Declared Value

iii. Any other method (please specify)

g. Please indicate the use of information technology in the following:

i. Maintenance of records

To be computerised

ii. Maintenance of guidance values

To be computerised

TIMELINE FOR REFORMS

a. Resolution by Government expressing commitment to reduce Stamp Duty⁹ to 5% (or less than 5% if the State so desires) within Mission period. The Resolution should provide the timetable for reducing the Stamp Duty in a phased manner, i.e. year-wise (Note: This resolution should be passed within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD.) Please indicate timeline.

b. Fix the periodicity for revising the guidance value for levy of Stamp Duty

Every 2 years

c. Indicate the time-table for reducing the stamp duty rate to 5%
(Indicate % of Stamp Duty in the box)

	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Year 4</i>	<i>Year 5</i>	<i>Year 6</i>	<i>Year 7</i>
Stamp duty (%)			7.5%	7%	6.5%	6%	5%

d. Any other reform steps being undertaken (please use additional space to specify)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				

<p>1. Computerized registration of properties to be introduced.</p>

⁹ The rate of Stamp Duty implies total % that is levied, including surcharge and other levies on transfer of property.

S5. REPEAL OF URBAN LAND CEILING AND REGULATION ACT (ULCRA)

DESIRED OBJECTIVES:

JNNURM requires that States undertake to repeal the ULCRA with the objective of increasing the supply of land in the market and the establishment of an efficient land market.

CURRENT STATUS

a. Please indicate if ULCRA has been repealed in the state? Yes No

b. If the answer to 1 (a) is no, then please provide any steps that have been taken in this direction

The State does not have any ULCRA and therefore the need for its repeal does not arise.

TIMELINE FOR ACTION ON REFORMS

a. The State must pass a resolution for the repeal of ULCRA within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD. Please indicate timeline.

b. The State legislature to pass a resolution in compliance with the repeal of ULCRA Act passed by the Parliament in 1999

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>						

c. Notification of the above by the State government

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>						

d. Any other reform steps being undertaken (please use additional space to specify)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>						

S6. COMMUNITY PARTICIPATION LAW

DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities in area of Community Participation, with the objective of institutionalising citizen participation as well as introducing the concept of the Area Sabha in urban areas. The larger objective is to integrate involvement of citizens in municipal functioning, e.g. setting priorities, budgeting provisions, exerting peer pressure on compliance to regulation, etc. The Community Participation Law refers to the appropriate provisions that need to be made in the state-level municipal statute(s) for the establishment of such a 3rd or 4th tier structure within the municipal body precisely as described above. These enactments will also need to ensure clear definition of functions, duties and powers of each of these tiers, and provide for the appropriate devolution of funds, functions and functionaries as may be decided by the State Government to these levels.

CURRENT STATUS

a. Please provide a list of the current decision-making/advisory platforms in the municipality:

Municipality-level	Municipal Corporation		
	Municipal Committees		
	Other (specify)		
Ward-level	Ward(s) Committee ¹⁰	Number of Wards	71
		Number of Ward(s) Committees	
		Average population/ Wards Committee	8635
		Number of Ward(s) Committee members/ Ward(s) Committee	NA
		Method of selection of Ward(s) Committee members	NA
	Any other provision for Ward Committee (specify)		NA
Below the Ward Level	Any other Committee below the Ward Level (specify)		No
Additional Specific Committees / associations	(this could be at any level; please specify those that the ULBs formally recognise and integrate into their working, for e.g. Resident Welfare Associations, Community Development Societies, etc)		No

b. Please indicate whether there is any formal process for community participation in municipal budgeting

Yes

No

¹⁰ As per the 74th Constitutional Amendment Act, ULBs may constitute a committee representing more than one municipal ward, or may constitute such committee for each municipal ward.

If the answer to question 1 (b) is Yes, please describe the process below (use annexures wherever applicable):

Jammu Municipal consists of 71 wards. Every ward has a Councillor who is elected by the voters. The average population of each ward is 8,635 souls. Since a member comes from micro level, he takes care of his area and for this purpose he conducts detail discussions with his electors, though informal. Besides we have various committees is Municipal Corporation which deliberates on various aspects of policy, planning and budgeting.

- c. Please indicate if there is any formal process for community participation in city planning activities Yes No
 If the answer to 1 (c) is Yes, please describe the process below (use annexure wherever applicable)

The city plans are formulated on the basis of vision document in the form of Master Plan. Presently the Jammu city is governed by Master Plan Jammu 2021. The Master Plan are formulated by the expert bodies. It is thrown open to public scrutiny by inviting objections from the general public through print and electronic media. The objections so received are analyzed by the expert committee. It is only after this process the Master Plan is formulated. Hence there is a comprehensive community participation in city planning activities. However, the Govt. is also contemplating to provide for community participation laws and these will be framed at the later stage of the schemes.

- d. Please indicate levels of Community Participation that took place in CDP/DPR documents submitted to JNNURM so far
 i. Please indicate whether the City Development Plan (CDP) been prepared with community participation Yes No

If yes, please indicate the alignment of this community participation process to the proposed Community Participation Law¹¹

<i>Complete Alignment</i>	Community participation process done through Area Sabha and Ward Committee structures envisaged in Community Participation Law	
<i>Partial alignment</i>	Community participation process done through ward-level processes	Yes
<i>Minimal alignment</i>	Community participation process done through city-wide process	

TIMELINE FOR REFORMS

¹¹ Please tick mark in third column as appropriate

a. Resolution by Government expressing commitment to establish a new Community Participation Law – Please indicate timeline
(Note: This resolution should be passed within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD.)

b. Please indicate the changes you propose to make in your JNNURM city/cities and the timeline for these changes:

i. Number of tiers intended to be established in the municipality. Please explain the rationale.

ε

ii. For each tier, please state the prevailing / intended composition of the tier:

<i>No</i>	<i>Name</i>	<i>Description</i>	<i>Composition</i>
1	Municipality	JMC	Elected, Ex-officio and Co-opted members
2	(Intermediary regional platform, e.g. Wards/Borough/Zonal Committee)	Wards	No proposal to constitute the regional plate forms
3	Ward Committee	Each ward will have its ward committee	Councillor concerned and segments of public opinion and representatives of social, cultural and education institution
4	Area Sabha	Area Sabha will be constituted	By the Corporation

No	Municipal Function	Specific activities to be taken at each level below:			
		Municipality	Intermediary Level (specify)	Ward Committee	Area Sabha
1	Urban planning including town planning	√			Area Sabhas will be involved in identification of problem areas and proposing prioritization of public demands to be addressed in functions enlisted at S. No. 12, 13, 14, 15 & 18.
2	Regulation of land-use and construction of buildings.	√			
3	Planning for economic and social development.	√			
4	Roads and bridges.	√			
5	Water supply for domestic, industrial and commercial purposes.	√			
6	Public health, sanitation conservancy and SWM	√			
7	Fire services	√			
8	Urban forestry, protection of the environment and promotion of ecological aspects	√			
9	Safeguarding the interests of weaker sections of society, including the handicapped and mentally retarded	√		√	
10	Slum improvement and upgradation.	√		√	
11	Urban poverty alleviation	√		√	
12	Provision of urban amenities and facilities such as parks, gardens playgrounds	√		√	
13	Promotion of cultural, educational and aesthetic aspects	√		√	
14	Burials and burial grounds; cremations, cremation grounds and electrical crematoriums	√		√	
15	Cattle pounds; prevention of cruelty to animals.	√		√	
16	Vital statistics including registration of births and deaths	√		√	
17	Public amenities including street lighting, parking lots, bus stops and public conveniences	√		√	
18	Regulation of slaughter houses and tanneries	√		√	

c. Proposed Activity-mapping of functions in Community Participation Law (for each of the functions of the Municipality)

Note: the above functions are taken from Schedule XII of the 74th CAA. If the municipality performs additional functions, these should also be included in the list above. Describe proposed role in the boxes in brief, especially in columns for Ward Committee and Area Sabha

d. Time schedule for enactment of Community Participation Law or Amendment of existing Municipality Laws:

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

e. Time schedule for notification of the rules pertaining to the Community Participation Law, or amendment in legislation:

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Note: States will be required to submit documents related to the above to JNNURM Mission Directorate at appropriate milestones in this process, for evaluation of actual compliance for successive disbursement of funds

f. Interim process for Community Participation in Municipal functions while Community Participation Law is being enacted and notified please indicate if there are any steps being taken by the Municipality to create opportunities for community participation while the Community Participation Law is

being enacted.¹²

<i>Extent of Participation</i>	<i>Mechanisms</i>	<i>Response of JNNURM City / State</i>
Complete Community Participation Structure being established	Community participation being encouraged through structures like the Area Sabha and Ward Committee, as envisaged in Community Participation Law	
Partial community participation structures being established	Community participation process done through ward-level processes	✓
Minimal Community Participation Structures being established	Community participation process being undertaken marginally, or not in any organised manner	

¹² Edit the text in the table as appropriate

S7. PUBLIC DISCLOSURE LAW

DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities in area of disclosure of information to public, with the purpose that municipalities and parastatal agencies have to publish various information about the municipality / agency and it's functioning on a periodic basis. Such information includes but is not limited to statutorily audited annual statements of performance covering operating and financial parameters, and service levels for various services being rendered by the municipality.

CURRENT STATUS

- a. Please provide a list of the parastatal agencies and the month in which their budget was formally passed for each financial year

<i>Agency:</i>	<i>2003-04</i>	<i>2004-05</i>	<i>2005-06</i>
Municipal Corporation	March 2003	March 2004	March 2005
Other parastatal agencies (list each below):			
1.			
2.			
3.			

- b. Please provide the latest year for which the statutory audit of accounts has been completed.

<i>Agency</i>	<i>Accounts complete upto year</i>	<i>Accounts audit complete upto year</i>
Municipal Corporation	2004-05	2004-05
Other parastatal agencies (list each below):		
1.		
2.		
3.		

- c. Please indicate whether there is any formal provision for public disclosure of accounts and audit statements of municipality/ other parastatal agencies. If Yes, please highlight the appropriate clauses below:

Yes No

We have already Right to Information Act in the State. It provides provision for such scrutiny. However, the state Government is drafting a bill titled Public Disclosure Law for the Municipal Bodies as per the guidelines of the JNNURM.

d. Please indicate prevailing mechanisms in the ULB / parastatal agency, if any, for dissemination of information as per table below:

<i>No.</i>	<i>Information pertaining to</i>	<i>Prevailing disclosure / dissemination mechanism (Please specify communication channel and frequency)</i>	
1.	Key municipal / parastatal agency officials and contacts	Available on JMC Telephone Directory	The whole information shall be put on web and shall be disseminated through print and electronic media wherever required
2.	City Development Plans and other plans	Available in JMC and other related offices	
3.	Municipal finance and accounts	Available office of CAO JMC	
4.	Procedures for various approvals / permits	Available in related offices of JMC	
5.	Schemes managed by the municipal body, especially those related to poverty alleviation, women, children and weaker sections of society	Available in related offices of JMC	
6.	Procedures to access various services provided by the ULB / parastatal agency	Available in related offices of JMC	
7.	Liability for tax / user charges / fees - Basis for liability - Quantum for consumer / tax assessee	NA	
8.	Service levels of various services	Available in related offices of JMC	
9.	Receipt, processing and status of redressal of complaints by citizens	Available in related offices of JMC	
10.	Ongoing major projects	Offices of works/drainage circles/Division of JMC	
11.	Any other		
12.			

TIMELINE FOR ACTION ON REFORMS

a. The State/ULB must pass a Resolution to formulate and adopt a policy on public disclosure which would include the financial statements that are to be released, the audits of certain financial statements that are to be carried out, and a timeline for reforms. (Note: This resolution should be passed within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD.) Please indicate a time line for this commitment.

- b. Establishment of the Public Disclosure Law which outlines the information to be disclosed and widely disseminated, for e.g. disclosure of financial statements including key financial indicators for public review, frequency of statutory audit of financial statements and disclosure of its findings, information of levels of services provided, key indicators of service delivery and organisational efficiency, etc. Please indicate which of the following reforms are going to be implemented and the timeline:
- i. Disclosure of Financial statements, i.e. Balance Sheet, Receipts and expenditures And key Financial Indicators

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Year1	Year2	Year3	Year4
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

 - ii. Conduct of Annual Statutory Audit

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

 - iii. Disclosure of Audited Financial Statements and Audit Report

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Year1	Year2	Year3	Year4
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

 - iv. Time period for publication of annual audited financial statements, (pl. indicate in months after end of financial year)

1 Month

 - v. Disclosure of Quarterly Audited Financial Statements

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

 - vi. Time period for publication of Quarterly Audited Financial Statements (in months after end of each quarter)

1 Month

 - vii. Publication of CDP on municipal website

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

 - viii. MOAs entered into with GoI and State Governments to be placed before Municipal Council within 15 days

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

 - ix. Disclosure of MoA in public domain vide a published document, easily accessible to citizens / other stakeholders
Please indicate target date 26th January 2007.

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>
- d. List information proposed to be disclosed on a regular and mandatory basis by ULBs / parastatal agencies

<i>No.</i>	<i>Information pertaining to</i>	<i>Mechanism for disclosure</i>
1	Key municipal / parastatal agency officials and contacts	The whole information shall be put on web and shall be disseminated through print and electronic media wherever required
2	Procedures for various approvals / permits	
3	Schemes managed by the municipal body, especially those related to poverty alleviation, women, children and weaker sections of society	
4	Procedures to access various services provided by the ULB / parastatal agency	
5	Liability for tax / user charges / fees - Basis for liability - Quantum for consumer / tax assessee	
6	Service levels of various services	
7	Receipt, processing and status of redressal of complaints by citizens	
8	Ongoing major projects	
9	Any other	

(please use additional rows as necessary)

- d. List below the services for which Service Levels information is proposed to be disclosed

No.	Service	Type of Service Level information to be disclosed (only examples provided below)	Frequency of disclosure / communication to citizens
1	Water supply services - In slum areas - In non-slum areas (residential & commercial)	LPCD at consumer's end # of hours of supply	For e.g. Every 6 months
2	Sewerage / Sanitation / Underground drainage	% of HHs covered with house level connections	3 months
3	Solid Waste Management	Frequency of street sweeping	1 month
4	Storm water drainage systems	# of days of flooding during monsoons	Weekly basis
5	Building Plan approvals	# of days required for sanction	Every month
6	Road networks within the city	Average # of hours of transit time from point A to B	3 months
7	Street Lighting	# of working street lights per km length	3 months
8	Birth & Death Registration	# of hours for providing certificates	1 month
9	Public parks and playgrounds	In Sq. m per Sq. Km	3 months

(please use additional rows as necessary)

e. Year from when Service Levels information will regularly disclosed

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

f. Time schedule for enactment of Public Disclosure Law as described above: Year1 Year2 Year3 Year4

g. Time schedule for notification of the rules pertaining to the Public Disclosure Law: Year1 Year2 Year3 Year4

h. Any other reform steps being undertaken and proposed timeline for the same (please use additional space as necessary)

h.

MANDATORY **REFORMS AT THE LEVEL OF THE **URBAN **LOCAL **BODY¹³********

¹³ IN CASE OF URBAN AGGLOMERATIONS WITH MULTIPLE ULBS, THIS SECTION SHOULD BE PROVIDED FOR EACH ULB IN THE JNNURM CITY SEPARATELY

L1- E-GOVERNANCE

DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities in governance systems through implementation of e-Governance. The objective of deployment of such information technology tools and applications should remain focussed on having a transparent administration, quick service delivery, effective MIS, and general improvement in the service delivery link

CURRENT STATUS

- a. Please indicate the status of E-Governance applications for each of the following services. Provide details on the services using e-applications. Also indicate other services for which E-governance is being used.

Checklist for the 'Urban Reforms Agenda' under JNNURM

Module	Use of IT		Name agency responsible	Details of deployment of IT (explain functional features of IT application deployed)			
	Ye s	N o		Database of records, MIS & reporting	Online work flow	Citizen interface	Any other functional feature
Property tax		√					To be computerized
Accounting		√	JMC				To be computerized
Water Supply and Other Utilities		√	Parastatal				To be computerized
Birth & Death Registration	√		JMC				Already computerized
Citizens' Grievance Monitoring		√	JMC				To be computerized
Personnel Management System	√		JMC				Already computerized
Procurement and Monitoring of Projects		√	JMC				To be computerized
o E-procurement		√					To be computerized
o Project/ward works		√	JMC				To be computerized
Building Plan Approval		√	JMC				To be computerized
Public Health Management		√	Parastatal				To be computerized
o Licenses		√	JMC				To be computerized
o Solid Waste Management		√	JMC				To be computerized
Others (specify)		√					

- b. Have there been attempts towards training the staff towards e-governance practices? Yes No
If yes, give details.

The employees are being progressively sent for training in E-Governance Courses conducted by the State IMPA.

- c. What have been the achievements in the following areas as a result of ongoing e-governance initiatives .Explain with initiatives undertaken-

Checklist for the 'Urban Reforms Agenda' under JNNURM

Area of Improvement¹⁴	Initiatives taken	Achievement
Citizen information	Development of JMC Website which will cover all areas of activity of JMC. Citizen's charter has been proposed and will be put on website including print and electronic media.	Efficiency in public information and grievance redressal expected.
Service delivery		
Citizen participation		
Municipal Resource planning (financial controls, operational management and reporting etc)		

INFORMATION TECHNOLOGY

d. Does the municipality have a website of its own? Yes No

Give the following details about the website.

Module	Information available	Interactive facilities (eg. Payment, certificates, registration, download of forms etc)

e. What is the frequency of data- update on the website?

<i>Not applicable</i>

SYSTEM INTEGRATION

- f. Are the departments electronically interconnected through LAN (Local Area Network)? Yes No
- g. Are the Zonal offices (if any) electronically connected through WAN (Wide Area Network)? Yes No Not Applicable
- h. Are other parastatals/government agencies electronically connected through WAN (Wide Area Network)? Yes No

MAPPING

i. Does the city have a GIS base map in place? Yes No

¹⁴ List should correspond with areas identified in a. above

Checklist for the 'Urban Reforms Agenda' under JNNURM

Please specify agency that is repository of the map, scale of the map and the date (month ,year) it was last updated.

What all information is mapped on to GIS? Indicate, with details, in the table below

Information layer available	Available at				Not available	Agencies involved for updation	Other relevant details
	City level	Ward level	Property / Household	Any other level			
ULB and ward boundaries							
Road and street layer							
Property layer							
Household & demographic							
Water supply network							
Sewerage network							
Street lighting							
SWM							
Storm water drains							
Any other							

- k. Does the Municipality have decentralised network of E-kiosks or Electronic citizen service centres ? Yes No
- If yes, state ' how many' and the criteria for spatial deployment (geographical, administrative etc)

Specify functions / services delivered at these centres / citizen interface points....

TIMELINE FOR ACTION ON REFORMS

The Government of India has formulated the National e-Governance Action Plan (NEGAP), part of which includes a National Mission Mode Programme (NMMP) for e-Governance in municipalities. This NMMP intends to roll-out e-Governance in municipalities on a nation-wide basis. This programme will be launched in the coming months. The following steps have been identified based on the NMMP for a comprehensive e-governance at the municipal level. Following are the critical steps that need to be undertaken in the implementation of the NMMP for ULBs, for which ULBS need to indicate a timeline for the key milestones:

Checklist for the 'Urban Reforms Agenda' under JNNURM

a.	Appointment of State-level Technology Consultant as State Technology Advisor	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b.	Preparation of Municipal E-Governance Design Document (MEDD) on the basis of National Design Document as per NMMP	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c.	Assessment of MEDD against National E-Governance Standards (e.g. Scalability, intra-operability & security standards etc.)	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d.	Finalisation of Municipal E-Governance implementation action plan for the city	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e.	Undertaking Business Process Reengineering (BPR) Prior to migration to e-governance systems	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f.	Appointment of Software consultant(s) / agency for development, deployment And training	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g.	Exploring PPP option for different E-Governance services	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h.	Implementation of E-governance initiatives in the JNNURM city, against the identified modules							

Checklist for the 'Urban Reforms Agenda' under JNNURM

Module	Steps to be undertaken	Targeted Year in the Mission Period for completion¹⁵ (Year 1 to Year 7)
Property tax	Steps are underway	5 th year
Accounting		3 rd year
Water Supply and Other Utilities		5 th year
Birth & Death Registration		3 rd year
Citizens' Grievance Monitoring		5 th year
Personnel Management System		5 th year
Procurement and Monitoring of Projects		5 th year
o E-procurement		5 th year
o Project/ward works		5 th year
Building Plan Approval		5 th year
Health Programs		5 th year
o Licenses		5 th year
o Solid Waste Management		5 th year
Any other module..		

i. Any other reform steps being undertaken (please use additional space to specify)

Year1 Year2 Year3 Year4 Year5 Year6 Year7

A Citizen charter has been formulated which will be disseminated to Citizens through print and electronic media also it will be displayed on Web.

¹⁵ Completion of the module implies – completion of database of records / digitisation of related data, generation of reports for management and public dissemination, work-flows are managed on-line or on a real-time basis, citizen interface and dissemination of information is handled through the system (*viz. elimination of manual processes to extent possible*)

L2- MUNICIPAL ACCOUNTING

DESIRED OBJECTIVES:

JNNURM requires certain reforms to be undertaken by states/ cities in Municipal Accounting, with the objective of having a modern accounting system based on double-entry and accrual principles, leading to better financial management, transparency and self-reliance.

CURRENT STATUS

- a. Please provide a short note on the present method of accounting being followed in your city

J&K Municipal Act, 2000 already provides for accounts and Audit chapter. It stipulates regulation for accounts of receipt and expenditure. These regulation are currently being framed in terms of section 161 (1) of J&K Municipal Act, 2000. These regulation shall be ready by end of march 2007 and shall be applied from 1st of April, 2007 (financial year 2007-2008). Currently the accounts of the Corporation are maintained as per provisions of the J&K Financial code, which is by and large the replica of such a code adopted in Government of India offices with certain modifications as per local conditions. The new regulation shall be based on double –entry accrual system as suggested in the guidelines with suitable modifications, if necessary, as per local conditions. The accounts of the corporation are audited by the independent audit agency under the control of Director Accounts & Treasuries. Further, Accountant General’s Office also conducts Audit of the Municipal Accounts.

- b. Please provide the status of completion and adoption of accounts, and if they have been audited and published in the last 3 years (specify month / year)

<i>Year</i>	<i>Adopted</i>	<i>Audited</i>	<i>Published</i>
2002-2003	√	√	
2003-2004	√	√	
2004-2005	√	√	
2005-2006			

- c. Please state whether State/city has drawn up its own accounting manual

Yes No

- d. Please state whether State/city has adopted NMAM¹⁶

¹⁶ The National Municipal Accounts Manual (NMAM) has been prepared by MOUD with support from CAG to promote the implementation of improved financial management through electronic means leading to improvement in internal government operations to support and stimulate good governance.

Checklist for the 'Urban Reforms Agenda' under JNNURM

- i. without modifications No
- ii. with modifications. No

e. If NMAM has been adopted with modifications, please state these:

As already stated above the J&K Municipal Corporation Act contains provisions for regulating accounts. These regulations are being formed as per guidelines of JNNURM. This system double accrual system shall be operative from 1st of April 2007

f. Please state whether State has modified its current appropriate laws and regulations to be in compliance with the double-entry accrual principles. If yes, please provide date of such modification.

Yes	No	Date
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="text" value="Oct 2005"/>

g. If applicable, please provide current status of implementation of double-entry accrual system.

As already stated above

TIMELINE FOR ACTION ON REFORMS

TRANSITION TO DOUBLE ENTRY ACCOUNTING ON ACCRUAL PRINCIPLES

a. Resolution by Government expressing commitment to establish modern municipal accounting system. (Note: This resolution should be passed within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD.)

Within 6 months

b. Appointment of consultants for development of State wide Municipal Financial Accounting Manual

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="text"/>	<input checked="" type="text"/>	<input type="text"/>				

Checklist for the 'Urban Reforms Agenda' under JNNURM

c.	Completion and adoption of Municipal Financial Accounting Manual, in line with NMAM or otherwise	Year1 <input type="checkbox"/>	Year2 <input checked="" type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
d.	GO/Legislation/Modification of Municipal Finance Rules for migrating to double-entry accounting system	Year1 <input type="checkbox"/>	Year2 <input checked="" type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
e.	Training of personnel	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input checked="" type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
f.	Appointment of field-level consultant for implementation at the city-level	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input checked="" type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
g.	Notification of cut-off date for migrating to the double-entry accounting system	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input checked="" type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
h.	Re-engineering of business processes to align with accrual based accounting system <i>(aligning all commercial and financial processes such as procurement, revenue collection, Payroll, works contracts, etc.)</i>	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input checked="" type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
i.	Completion of registers and Valuation of assets and liabilities	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input checked="" type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
j.	Drawing up of opening balance sheet (OBS):							
	i. Provisional OBS	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input checked="" type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
	ii. Adoption of provisional OBS	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input checked="" type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
	iii. Finalisation of OBS	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input checked="" type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
k.	Full migration to double-entry accounting system	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input checked="" type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
l.	Production of financial statements (income-expenditure accounts and balance sheet) as per the new system	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input checked="" type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>

Checklist for the 'Urban Reforms Agenda' under JNNURM

IMPROVED FINANCIAL MANAGEMENT

m. State year from which external audit of financial statements will commence

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

n. Frequency of such external audit cycle

<i>Half yearly</i>						
--------------------	--	--	--	--	--	--

o. State year from which ULB will commence preparation of outcome budgets

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="text"/>	<input checked="" type="checkbox"/>	<input type="text"/>				

p. State year from which ULB will institute internal audit / control mechanisms

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="text"/>	<input type="text"/>	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

q. State year in which ULB will undertake Credit rating

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

r. Please specify year in which related financial management systems will be developed and integrated with the financial accounting system.

<i>Related Financial Management Systems</i>	<i>Target year for completion and integration with Financial Accounting System¹⁷</i>
Procurement systems	Year 4
Works contracts management	Year 4
Payroll and wage payments	Year 2
Stores and inventory management	Year 4
User charges billing systems	Year 4
Tax collection systems	Year 4
Any other	Year 4

t. Any other reform steps being undertaken (please use additional space to specify)

¹⁷ Should link with milestones committed in the reform agenda for e-governance.

Already provided under the Municipal Corporation Act. Hence no resolution needed. J&K Municipal Corporation Act, 2000 is broad based legislation which provides almost all the Municipal functions in transparent manner. It has ability to absorb all the reforms required under JNNURM and any other function / reforms. The provisions of these acts are sufficient and does not need any further resolution / modification at the Government / Legislative level. Any other modification of the system for improving the management / financial system of the Municipal Corporation can be adopted by the corporation it self through bye-laws.

L3-PROPERTY TAX¹⁸

DESIRED OBJECTIVES:

JNNURM requires certain reforms to be undertaken by states/ cities in the methods of levy, administration and collection of Property Taxes, with the broad objective of establishing a simple, transparent, non-discretionary and equitable property tax regime that encourages voluntary compliance. States/cities need to ensure that their desirable objectives for reforms include these reforms, but need not restrict themselves to these items

CURRENT STATUS

a. Please indicate if Property tax is currently levied on the following types of properties:

- i. Residential
- ii. Commercial
- iii. Industrial
- iv. Any other category

b. Please provide the Method of Property Tax Assessment being followed

- i. Self-assessment
- ii. Demand-based

The J&K Municipal Corporation Act 2000 provides for collection of taxes on buildings and lands. However, this has not been implemented as yet. Now the modalities in this behalf are being worked out and necessary Bye Laws are being formulated. By the end of 4th JNNURAM year the modalities and the Bye Laws would be ready for collection of property tax (Tax on land and buildings) and the Jammu Municipal Corporation would be imposing such a tax at the beginning of 5th JNNURAM. The system that would be made operational shall be based on such tax regimes currently in operation under other JNNURAM Cites with suitable modifications as would be necessary to make the system transparent and friendly as well as keeping in view the local ground situations.

c. Please provide the Basis of determination of property tax

- i. Capital value
- ii. Rateable value

¹⁸ Note: This section should only deal with Property Tax or its variants (viz. House Tax, Tax on vacant land, etc.). Revenues collected for specific services provided by ULBs such as water, sewerage, street lighting , etc., levied in the form of taxes / surcharge on the base of property tax (for e.g. as a % of ARV) and /or collected together with Property Tax, should be reported separately in the following section on User Charges.

Checklist for the 'Urban Reforms Agenda' under JNNURM

- iii. Unit Area
- iv. Other (please specify)

d. Please provide the Use of technology in property tax management, by giving appropriate details in the box

i. GIS database of record of properties liable to property tax

ii. Electronic database of property records

iii. Computerised generation of Property Tax demand notices

iv. Computerised recording of receipts of tax collection

v. Any other functionality of Property Tax system

e. Please indicate Property Tax as % of Own Sources of Revenue Income and Total Revenue Income

<i>Year</i>	<i>2003-04</i>	<i>2004-05</i>	<i>2005-06</i>
PT as % of Own Sources of Revenue Income	0%	0%	0%
PT as % of Total Revenue Income			

f. Please provide the below information on Current coverage

<i>No.</i>	<i>Type of Property</i>	<i>Estimated no. of properties</i>	<i>No. of properties in the records of the municipality</i>	<i>No. of properties paying property tax</i>	<i>Coverage ratio</i>
	<i>(1)</i>	<i>(2)</i>	<i>(3)</i>	<i>(4)</i>	<i>(4) / (2)</i>
1	Residential	Nil	Nil	Nil	Nil
2	Commercial	Nil	Nil	Nil	Nil
3	Industrial & others	Nil	Nil	Nil	Nil
4	Total				

Checklist for the 'Urban Reforms Agenda' under JNNURM

g. Please indicate the Amount of property tax being collected for following years

<i>Financial Year</i>	<i>Category</i>	<i>Current Demand Raised in Rs.</i>	<i>Arrear Demand in Rs.</i>	<i>Total demand</i>	<i>Current demand Collection in Rs. (collection efficiency in % in brackets)</i>	<i>Arrear Demand collection in Rs. (collection efficiency in % in brackets)</i>	<i>Total collection in Rs. (collection efficiency in % in brackets)</i>
<i>(1)</i>	<i>(2)</i>	<i>(3)</i>	<i>(4)</i>		<i>(5)</i>	<i>(6)</i>	<i>(7)</i>
FY – 05-06	Residential						
	Commercial						
	Industrial & others						
	Total						
FY 04-05	Residential						
	Commercial						
	Industrial & others						
	Total						
FY 03-04	Residential						
	Commercial						
	Industrial & others						
	Total						

Checklist for the 'Urban Reforms Agenda' under JNNURM

g. Please list the Exemptions given to property owners

No.	Type of Exemption	Qualifying institution/ individual	Revenue implication of exemption for a year (Rs.)
1			
2			
3			
4			

(please use additional rows if necessary)

h. Please specify the Assessing Authority and describe the level of discretionary power available with assessing authority

.....

i. Please provide the following details about update of property records and guidance values

i. Date when last update of property records through general revision was done

DD/MM/YYYY

ii. Date when last revision of guidance values¹⁹ was done

DD/MM/YYYY

iii. Frequency of revision of guidance values

iv. Please indicate whether information from appropriate authorities on new building construction, or additions to existing buildings is being captured; if yes, how and at what frequency?(e.g. development authority etc)

Yes No

.....

¹⁹ Here, guidance value implies the basis for computation of Property Tax liability

Checklist for the 'Urban Reforms Agenda' under JNNURM

- v. Please indicate whether information from appropriate authorities on change of ownership and land valuation is being captured; if so, how and at what periodicity? (e.g. Dept of Stamps and Registration)

Yes No

.....

TIMELINE FOR ACTION ON REFORMS

Please provide timeline and indicate the steps intended (wherever not mentioned) for achieving the following action items

Reform	Steps proposed in order to achieve the reform	Target year for completion						
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
a) Enhancing coverage of property tax regime to all properties liable to tax	a. Fixing of area wise rent b. Self assessment scheme c. Computerization d. Survey work			√ √ √	√			
b) Elimination of exemptions	a. b. c.							
c) Migration to Self-Assessment System of Property Taxation	a. Setting up a Committee/Team to draft Bye Laws			√				
	b. Stakeholder consultations				√			
	c. Preparation of Draft legislation				√			
	d. Approval of the Cabinet/ Government				√			
	e. Final enactment of the legislation by Legislature				√			
	f. Notification					√		
	g. Preparation and notification of appropriate subordinate legislation					√		
	h. Implementation by municipality					√		
d) Setting up a non-discretionary method for determination of property tax (e.g. unit area, etc) <i>(Sub-Steps (i) to (viii) given in (c) above may be</i>	Shall be evolved along-with the notification.						√	

Checklist for the 'Urban Reforms Agenda' under JNNURM

Reform	Steps proposed in order to achieve the reform	Target year for completion						
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
a) Enhancing coverage of property tax regime to all properties liable to tax	a. Fixing of area wise rent b. Self assessment scheme c. Computerization d. Survey work			√				
<i>repeated for this step as relevant)</i>								
e) Use of GIS-based property tax system/other options.	a. Selection of appropriate consultant			√				
	b. Preparation of digital property maps for municipality				√			
	c. Verification of digital maps and preparation of complete data-base of properties				√			
	d. Administration of Property Tax using GIS database and related application					√		
	e. Mechanism for periodic updation of GIS database (*)						√	
f) Next scheduled / anticipated revision of guidance values	The regime is being worked out.						√	
g) Periodicity for revision of guidance values	a. Periodicity to be adopted (<i>specify frequency</i>)						√	
	b. Deadline for adoption							√
h) Establish Taxpayer education programme	a. Preparation of Ready Reckoner (guidance booklet) for tax assesses				√			
	b. Local camps for clarification of doubts and assistance in filling out forms					√		
	c. Setting up a website for property tax issues/ FAQs etc						√	
i) Establish Dispute resolution mechanism					√			
j) Rewarding and acknowledging honest and prompt taxpayers	Modalities being worked out.						√	
k) Achievement of 85% Coverage Ratio (see item e in Current Status) <i>(Specify target Coverage for each year of</i>	-							85%

Checklist for the 'Urban Reforms Agenda' under JNNURM

Reform	Steps proposed in order to achieve the reform	Target year for completion						
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
a) Enhancing coverage of property tax regime to all properties liable to tax	a. Fixing of area wise rent b. Self assessment scheme c. Computerization d. Survey work			√				
<i>mission)</i>								
l) Achievement of 90% Collection Ratio for current demand (see item f in Current Status above) (Specify target Collection ratio for each year of mission)	Modalities being worked out.							√
m) Improvement in collection of arrears, to reach Total Outstanding Arrears less than or equal to 10 % of Current demand for previous year <i>(exclude tax assessments under litigation, but include Property Tax / service charge levied on Government properties)</i>	Modalities being worked out.							√
n) Any other reform steps being undertaken (please specify)	Modalities being worked out.							

***Once in three years after preparation of GIS**

DESIRED OBJECTIVES:

JNNURM requires certain reforms to be undertaken by states/ cities in the levy of user charges on different municipal services, with an objective of securing effective linkages between asset creation and asset maintenance and ultimately leading to self-sustaining delivery of urban services.

CURRENT STATUS

a. Please provide a list of services being delivered by municipalities/ parastatals and the status of user charges being levied for each. ²¹

²⁰ Note: This section deals with user charges, collected either in the form of a tax or surcharge or fee. All revenues collected against specific services should be reported in this section w.r.t. current status and commitment on reforms made hereunder. Under no circumstances should there be any overlap between status reported in this section with than on Property Taxes.

²¹ Please attach details in separate annex where necessary.

Checklist for the 'Urban Reforms Agenda' under JNNURM

Presently the water supply is provided by the Public Health Engineering Department of the State Govt. However provisions exist in J&K Municipal Corporation Act 2000 under which the Jammu Municipal Corporation shall have to provide water supply for domestic, commercial and industrial use. The State Govt. has already begun to take steps for transfer of water supply to Jammu Municipal Corporation. Besides, the JMC is already providing drainage facilities to the people. The Corporation does not charge any fees on this account. Steps have already been initiated to formulate a broad based mechanism for rationalizing the total system of water supply and providing of drainage facilities. For this purpose the Govt is setting up water and sewerage boards through legislation where under the JMC would provide both the facilities on modern lines. In the said legislation a well defined user charges structure is being framed which would enable the JMC to provide these facilities as well as levying the user charges on the people.

<i>Type of Service²²</i>	<i>User charge levied (Yes/No)</i>	<i>Service Provider</i>	<i>Tariff Structure</i>	<i>Last Revision of Tariff</i>
Water Supply				
Sewerage				
Solid Waste Management	Yes	JMC	No Charges	NA
Public Transport	Yes	J&K SRTC/Pvt. Operators		JMC dose not provide public transport services
Street lighting	Yes	JMC	No user charges	
Primary health	No	Health Department	Nominal	
Hiring of Municipal assets (please specify)				
* Swimming Tank	No			
* Drama Theatre	No			
* Community halls	Yes	JMC	On rent	
* Shopping centres	Yes			
Other (please specify)				

- b. Please furnish the costs and revenue collection in providing the following services (total, per unit and per capita/ household cost and revenues) in **2004-05**. Also indicate the details of Revenue losses.

²² List should include all services rendered by the ULB.

Checklist for the 'Urban Reforms Agenda' under JNNURM

<i>Service</i>	<i>O&M Cost²³</i> <i>(Please specify the unit)</i>			<i>User charges collected (exclude arrears)</i> <i>(Please specify the unit)</i>			<i>Revenue Loss in Rs. due to</i>	
	<i>Total Cost</i> <i>(in Rs.)</i>	<i>Per Unit</i> <i>Cost as</i> <i>delivered**</i>	<i>Per capita /</i> <i>Household</i> <i>cost</i>	<i>Total</i> <i>Recovery (in</i> <i>Rs.)</i>	<i>Per Unit</i> <i>Recovery as</i> <i>delivered**</i>	<i>Per Capita/</i> <i>Household</i> <i>Recovery</i>	<i>leakage/ theft / no</i> <i>enforcement/ poor</i> <i>collection</i>	<i>free supply /</i> <i>no levy of</i> <i>user charges</i>
	<i>(a)</i>	<i>(b)</i>	<i>(c)</i>	<i>(d)</i>	<i>(e)</i>	<i>(f)</i>	<i>(g)</i>	<i>(h)</i>

²³ To include all related direct costs, including salaries and wages of personnel directly deployed in the service

Checklist for the 'Urban Reforms Agenda' under JNNURM

Water Supply & Sewerage	<p>Currently these services are being provided by PHE Department, UEED and JMC. However a new set up is being formulated where under all these service shall be provided by the Jammu Municipal Corporation. Necessary provisions in this behalf are already available in the J&K Municipal Corporation Act 2000. Necessary Bye Laws as per provision of the above Act are being formulated and would be ready for implementation by the end of 4th JNNURM year for actual implementation at the beginning of 5th JNNURM year.</p>
Solid Waste Management	
Public Transport Services	
Others (please specify)	
	JMC does not provide public transport services.

** can be expressed as Per MLD in case of water supply and sewerage; Per Tonne in case of SWM; Per Km in case of public transport, etc.

c. Please indicate the percentage cost recovery for each of these services over the past five years ((d) divided by (a), expressed in % terms)

Service	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006
Water Supply & Sewerage	As indicated at (b) above.				
Solid Waste Management					
Public Transport Services					
Others (please specify)					

d. Please provide performance parameters and current service levels²⁴

²⁴ Please add additional indicators as appropriate

Checklist for the 'Urban Reforms Agenda' under JNNURM

<i>Service</i>	<i>Indicator</i>	<i>Status in 2004-2005</i>
Water Supply		
1	Total water supplied per day (MLD)	80.03 MLD
2	Hours of water supply per day	45 minutes
3	Percentage (%) of population covered by Piped water supply	71.97
4	Per capita supply (in litres) (per day)	108.50 lpcd
5	Total no. of household connections (Cumulative figure)	92128
6	No. of connections metered (Cumulative figure)	Not available
7.	Total Non-Revenue Water in MLD (% in brackets)	1.49 MLD (1.87 %)
8.	Un-accounted for Water in MLD (% in brackets), including system losses	46.43 MLD (58.02%)
Sewerage and Sanitation		
1	Quantum of Sewage generated per day (MLD)	Not available
2	Quantum of Sewage treated per day (MLD)	Not available
3	Land utilization for sewage farming Ha) (Cumulative figure)	Not available
4	Quantity of sewage disposed on land (MLD)	Not available
5	Quantity of sewage disposed into water bodies (MLD)	100%
6	Percentage (%) of population covered by underground sewage network	50%
7	No. of households with individual toilets / low cost sanitation unit (Cumulative figure)	Not available
8	No. of public toilets (Cumulative figure in terms of seats)	10 No's
Solid Waste Management		
1	Quantum of solid waste generated per day (TPD)	600
2	Quantum of solid waste collected per day (TPD)	480
3	Collection efficiency	80%
4	Per capita waste generation	240 gms
5	Quantum of waste treated in scientific manner (composting, etc.)	-
6	Staff per 1,000 persons	3
7	Total capacity of all collection vehicles per day	100
8	Does a sanitary landfill exist (Y/N)	No
9	If sanitary landfill exists, is it used (Y/N)	No
10	Is source segregation done? (Y/N) – If Yes, what % of total waste?	No
Public Transport services		

Checklist for the 'Urban Reforms Agenda' under JNNURM

<i>Service</i>	<i>Indicator</i>	<i>Status in 2004-2005</i>
1	Total capacity of public transport (number of vehicles)	Not with ULB
2	Number of trips made in a day	
3	Population using public transport	

Checklist for the 'Urban Reforms Agenda' under JNNURM

TIMELINE FOR ACTION ON REFORMS

- a. The State/ULB must formulate and adopt a policy on user charges which should include proper targeting of subsidies, if any, for all services; ensuring the full realization of O&M cost by the end of the Mission period. (Note: This resolution should be passed within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD.)

We are committed for reforms. In this behalf a broad based legal/structure system is being formed as per provisions of the J&K Municipal Corporation Act 2000.

- b. The State should set up a body for recommending a user charge structure. Year1 Year2 Year3 Year4 Year5 Year6 Year7

- c. Establishment of proper accounting system for each service so as to determine the O&M cost separately. Please specify the timeline for each service separately

- i. Water Supply and Sewerage Year1 Year2 Year3 Year4 Year5 Year6 Year7

- ii. Solid Waste Management Year1 Year2 Year3 Year4 Year5 Year6 Year7

- iii. Public Transport Services Year1 Year2 Year3 Year4 Year5 Year6 Year7

- iv. Other (please specify) Year1 Year2 Year3 Year4 Year5 Year6 Year7

- d. Please indicate the targeted service standards and timelines for achieving the same with regard to each of the above mentioned services²⁵

Service	Service Standard identified (in units)	Service Standard targeted (in quantity)	Targeted year for achieving the standard*
Water			
a. (water supply)			year 5
b. Quantum of supply hours	2 to 4	24x7	Year 6
c. Non revenue	50%	20%	Year 6

²⁵ To the extent possible, specify service delivery standard as experienced at citizen's end, for e.g. hours of water supply; lpcd received in household; frequency of street sweeping, etc.

Checklist for the 'Urban Reforms Agenda' under JNNURM

metering with individual meters.

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	-------------------------------------	--------------------------

Please indicate annual targets for achieving full metering.

- d. Please indicate plan for reduction in Non-Revenue Water (NRW) and Un-accounted for Water (UfW) through measures that include water audits and leakage detection studies. Please indicate annual targets for both.

Non-Revenue Water (NRW)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Un-accounted for Water (UfW)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- e. Conduct of a study to quantify and examine impact of subsidies for each service (Indicate 'when' against the timeline)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- f. Results of such analysis to be tabled in the Municipal Council and approved (Indicate 'when' against the timeline)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- g. Indicate periodicity in which such analysis shall be done regularly, and placed Before the Municipal Council

<i>Annually</i>

- h. Time table to achieve full recovery of O&M costs from user charges (*recovery of all direct costs, including related salaries and wages*)
(Please indicate proposed recovery level for each year for each of the services in %)

i. Water Supply

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				

ii. Sewerage

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				

iii. Solid Waste Management

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				

iv. Public Transport Services

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>						

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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L5- INTERNAL EARMARKING OF FUNDS FOR SERVICES TO URBAN POOR

DESIRED OBJECTIVE/S

JNNURM requires reforms to be undertaken by local bodies with respect to earmarking funds in their budgets specifically for services delivery to the urban poor. Commitment is sought from ULBs in undertaking reforms in the budgeting and accounting systems to enable the same, as also targets for expenditure incurred in delivery of services to the poor.

CURRENT STATUS

PROCESS FOR EARMARKING BUDGETS

- a. Please indicate prevailing processes for decision making on allocation of budgets for delivery of services to the poor.

We have been separately under taking schemes under VAMBAY, slum improvement schemes and urban basic facility schemes for urban poor. Further we are running Urban Poverty Alleviation Schemes through Jammu Urban Development Agency (JUDA). All these schemes shall now be taken under JNNURM for being implemented by the JMC. this will form a component of JMC budget and more then 20% of the allocation would be provided for schemes for Urban poor.

- b. Please indicate if prevailing accounting and budgeting systems are capable of tracking revenue and capital expenditure incurred on delivery of services to the poor.

Yes No Partly

The schemes currently in operation under various agencies including the JMC for being properly monitored and accounted for and we shall continue to do the same in respect of the allocations in the JMC budget.

EXPENDITURE INCURRED ON DELIVERY OF SERVICES TO THE POOR

Checklist for the 'Urban Reforms Agenda' under JNNURM

- e. Please indicate if there is any internal earmarking²⁶ within the municipal budget towards provision of services to urban poor. Please provide the total amount earmarked and the percentage of the total budget in the last 3 years. *

<i>Year</i>		2002-2003	2003-2004	2004-2005
Amount Budgeted (both Revenue and Capital Accounts)	Own sources	-	-	-
	Other Sources	-	-	-
	Total	-	-	-
Actual Amount Spent (both Revenue and Capital Accounts)	Own sources	-	-	-
	Other Sources	-	-	-
	Total	-	-	-
% of the total budget (both Revenue and Capital Accounts)	Own sources	-	-	-
	Other Sources	-	-	-
	Total	-	-	-

*Some capital works were executed through JUDA .No corresponding capital /O&M budget was kept in JMC .

TIMELINE FOR ACTION ON REFORMS

BUDGETING AND ACCOUNTING PROCESSES

- a. Reforms in the accounting and budgeting codes to enable identification of all income and expenditure (in both Revenue and Capital accounts) to be identified as related to poor / non-poor. (in the short run the same heads may be categorised on basis of income / expenditure from slum / non-slum).

Yes No

If Yes, please state year from when this will be made effective.

Year1 Year2 Year3 Year4 Year5 Year6 Year7

- b. Creation of separate Municipal Fund in the accounting system for 'Services to the Poor'

Yes No

If Yes, please state year from when this will be made effective.

Year1 Year2 Year3 Year4 Year5 Year6 Year7

- c. Amendments to the Municipal Accounting Rules for governing the Fund, Year1 Year2 Year3 Year4 Year5 Year6 Year7

²⁶ Earmarking refers to percentage allocation of the total estimated income that would be utilised for provision of housing and basic services to urban poor

Checklist for the 'Urban Reforms Agenda' under JNNURM

Operating the Fund, including rules for transfer of resources into the Fund for 'Services to Poor'.

ALLOCATION AND EXPENDITURE²⁷ ON DELIVERY OF SERVICES FOR POOR

d. Targeted revenue expenditure on delivery of services to poor per annum, expressed as % of Total Revenue Income

Year	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
Targeted %	0%	0%	8%	10%	12%	15%	18%

e. Targeted revenue expenditure on delivery of services to poor per annum, expressed as % of Total Own Source of Revenue Income

Year	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
Targeted %	0%	0%	8%	10%	12%	15%	18%

f. Targeted capital expenditure on delivery of services to poor per annum, expressed as % of Total Capital Expenditure

Year	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
Targeted %	0%	0%	20%	18%	15%	12%	12%

²⁷ Allocation and spend pertains to all directly attributable expenses specifically incurred for delivery of entire mandate of municipal services to the poor, that should include basic environmental services, roads, tenure, primary education and health, and social security amongst others. Establishment expenses (including salaries and wages) not directly and specifically incurred for service delivery to the poor should be excluded.

L6 - PROVISION OF BASIC SERVICES TO URBAN POOR

DESIRED OBJECTIVES

JNNURM requires cities to ensure provision of basic services to the urban poor such as water supply and sanitation, including provision of security of tenure and improved housing at affordable prices. JNNURM also requires that delivery to the urban poor is ensured for existing universal services of the Government in the areas of health, education and social security.

CURRENT STATUS

- a. Please provide information on existence of any database pertaining to household level information of urban poor.

Not available, being surveyed.

Provides details on how old the information is, whether any computerization and analysis of date has been carried out, methods used for survey, extent of coverage of date, etc.

1	At the beginning of the Mission period, has the city development plan made a total inventory of housing stock available for urban poor?	No
2	Is there any formal housing available of urban poor such as EWS/LIG/Resettlement Housing NOT classified as a 'slum'?	Yes
3	If yes, what percentage of the total housing stock does it comprise?	18%
4	What percentage of the total housing stock is classified as 'slum' by the urban local body?	8%
5	What percentage of the total housing stock is classified as squatters, i.e. not recognizable as slums or legal tenements/settlements?	1.3%
6	What has been the growth rate of housing stock classified as slum and squatters (in percentage) in the overall growth of total housing stock (a) annually over the last decade, and (b) decennially.	2% & 31%
7	Of this, has the city development plan identified all unacceptable housing stock i.e that which requires replacement?	Yes
a.	Does the unacceptable stock include all structures in squatters? If yes, indicate percentage in total unacceptable stock	Yes 3%

Checklist for the 'Urban Reforms Agenda' under JNNURM

b.	Does the unacceptable stock include dilapidated/unsafe structures inside slums? If yes, indicate percentage in total unacceptable stock	Yes 1%	
c.	Does the unacceptable stock include temporary (kutchcha) structures inside slums? If yes, indicate percentage in total unacceptable stock	Yes 0.5%	
8.	At beginning of the Mission period, has the city development plan made a total estimate of required housing stock for the urban poor within the CDP perspective period, including new stock as well as replacement stock?	Being worked out	
9	What is the required housing stock production capacity required to meet the housing need for urban poor? Indicate in units/annum	Being worked out	
10	Assuming that a multitude of agencies are capable of providing housing stock for urban poor, list the required.	Through Jammu Development Authority, J&K Housing Board and J&K Housing Federation as per requirements.	
	Capacity of each:		As per requirement
a	Own capacity (if ULB is engaged in creation/replacement of housing stock)		As per requirement
b	Development authority		As per requirement
c	Housing board		As per requirement
d	Slum clearance board		not available
e	Other public agency (including institutional/industrial housing)		not available
f	Co-operative model (Plotted/flatted)		As per requirement
g	Private sector (plotted/flatted)		not available
h	Other JV Sector Model.	not available	

b. Has any prioritisation of slums / localities been carried out as part of the CDP process? If Yes, please provide details on the process.

We have already prepared the CDP with provision for prioritization for improvement of slum areas.

c. Please provide baseline information with respect to quality and level of access of services by poor households in the table below. *(in case of wide variation in quality of service within the city across slum clusters, provide average level of service. Please state extremely low levels where appropriate)*

Checklist for the 'Urban Reforms Agenda' under JNNURM

No.	Area of service delivery	Performance Parameter	Current levels	Prevailing level of access of urban poor households (<i>in terms of % HHs that access services at the current performance levels</i>)
1.	Water Supply			
1.1	Household level piped water supply	150 lpcd	Av. 90 lpcd	29% to 99%
1.2	Public taps / stand posts	40 lpcd	25 lpcd	29% to 99%
1.3	Hand pumps / Tube wells (untreated ground water source)	Tube Wells 279	135	49%
1.4	Water Tanker supply	Tankers 40 No's	Available 17 No's	40%
2.	Sanitation			
2.1	Household level individual toilets	100%	80%	Not available
2.2	Community toilets	Seats per population using them	Not available	30%
		Type of conveyance / disposal system	Connected to sewerage system	5%
3.	Housing			
3.1	Housing	Pucca housing for each household	Not available. However, survey would be conducted and the data would be available by the end of 6 th year.	
3.2	Night shelters / community shelters	Avg. distance to be traversed by homeless in m	The JMC has no such night/ community shelters. However the Govt. through the labour department has provided for a labour sarai at Rehari, Jammu for out station labourers.	

d. Please provide details on extent of access to following services by urban poor in the ULB.

Checklist for the 'Urban Reforms Agenda' under JNNURM

No.	Area of service delivery	Prevailing level of access of urban poor households (<i>in terms of % HHs that are able to access these services</i>)
4.	Solid Waste Management	
4.1	Street sweeping	80% daily sweeping
4.2	Waste Collection	60% daily waste collection
5.	Roads and Drains	
5.1	Provision of pucca (all weather) roads	80% approach roads are pucca
5.2	Provision of storm water drains	40% covered, 60% uncovered
6.	Street Lighting	
6.1	Provision of street lights	70% approach roads to slums have street lights.
7	Community Facilities	
7.1	Aanganwadi / crèche	60%
7.2	Community halls	15%
8.	Primary healthcare	
8.1	Preventive health care – inputs and advise	100%
8.2	Curative healthcare	100%
9.	Primary Education	
9.1	Primary education	70%
10.	Support for livelihoods	
10.1	Skill development training	20%

Checklist for the 'Urban Reforms Agenda' under JNNURM

No.	Area of service delivery	Prevailing level of access of urban poor households (in terms of % HHs that are able to access these services)
10.2	Micro-credit	40%

e. Please provide details on prevailing levels of secure tenure amongst urban poor.

No.	Area	Total estimated no. in the ULB	Total number of with secure tenure	% of households / micro-enterprise establishments with secure tenure
1	Secure tenure for place of dwelling, in terms of legal status	17 No. pockets in Jammu have been declared as having slum like conditions in which all the tenements have secure tenure and enumeration of HH's is being done along with beneficiary selection.		
2.	Secure tenure for place of work for micro-enterprises, in terms of authorisation of the locations of the enterprise			

TIMELINE FOR REFORMS

- a. The State Government and ULB must formulate and adopt vide a resolution a comprehensive policy on providing basic services to all urban poor which should include security of tenure and improved housing at affordable prices. The policy document should also cover other existing universal service mandates of the Government in the areas of education, health and social security. This policy document should lay down commitments to attain certain benchmark levels of access and standards of service delivery.

The policy document should be prepared with stakeholder involvement, be adopted and disseminated within 6 months of signing of the MoA under JNNURM, and a copy submitted to MoUD/MoHUPA.

BENEFICIARY IDENTIFICATION AND TARGETTING

- b. Conduct of House Hold (HH) level survey, covering all poor settlements (recognised slums, unrecognised slums, and informal clusters)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Checklist for the 'Urban Reforms Agenda' under JNNURM

- c. HH level survey to cover infrastructure deficiency indicators and socio-economic deficiency indicators
 Yes No Partly
- d. Creation of database, including identification of HHs for priority targeting of Schemes for household level benefit (such as livelihood, housing, social security, etc.)
 Year1 Year2 Year3 Year4 Year5 Year6 Year7
- e. Ranking and prioritisation of clusters of urban poor settlements in a participatory manner
 Year1 Year2 Year3 Year4 Year5 Year6 Year7
- f. Frequency of updation of database created
 Annually

QUALITY OF SERVICES AND EXTENT OF ACCESS TO SERVICES

Specify the benchmark quality of services targeted for delivery to urban poor for each of the areas mentioned below. It is presumed that this quality of service is targeted for all urban poor. Cities should set progressive benchmarks so as to improve the quality of services rendered over the Mission period.

g. HOUSEHOLD LEVEL BASIC SERVICES

No.	Area of service delivery ²⁸	Quality Parameter	Target Quality Benchmark ²⁹	Level of access targeted in each year (in terms of % HHs of urban poor that access services at the targeted quality benchmark)						
				Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
1.	Water Supply									
1.1	Household level piped water supply	No. of hours of supply at reasonable	150 lpcd						*90%	100%
* Augmentation from ADB supported WSP										

²⁸ As access to services is improved through better methods, levels of access through more basic methods will decrease. For e.g. as HHs with access to piped water will increase, HHs with access to tube wells / public taps / tankers will decrease.

²⁹ To be defined by the ULB at the time of signing the MoA

Checklist for the 'Urban Reforms Agenda' under JNNURM

No.	Area of service delivery	Quality Parameter	Target Quality Benchmark	Level of access targeted in each year (in terms of % HHs of urban poor that access services at the targeted quality benchmark)						
				Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
1.	Water Supply									
		pressure								
1.2	Public taps / stand posts	No. of hours of supply at reasonable pressure	150 lpcd	30%	25%	10%	7%	5%		
		Avg. distance from HH in metres								
1.3	Hand pumps / Tube wells (untreated ground water source)	Avg. distance from HH in metres	Not applicable	Not applicable, as there are no handpumps installed by JMC						
1.4	Water Tanker supply	Response time on request in hrs.	6 Hours	30%	30%	20%	15%	10%		
2.	Sanitation									
2.1	Household level individual toilets	Type of toilet	Standard PF latrine Sewerage	50%100%						
		Type of conveyance / disposal system								

Checklist for the 'Urban Reforms Agenda' under JNNURM

No.	Area of service delivery	Quality Parameter	Target Quality Benchmark	Level of access targeted in each year (in terms of % HHs of urban poor that access services at the targeted quality benchmark)						
				Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
1.	Water Supply									
2.2	Community toilets	Seats per population using them		Community specific toilets are not used/propose in the system.						
		Avg. distance from HHs in m								
		Type of conveyance / disposal system								
		Facilities for aged, women, children, disabled								
3.	Housing									
3.1	Housing	Pucca housing for each household	100%			30%	40%	50%	80%	100%
3.2	Night shelters / community shelters	Avg. distance to be traversed by homeless in m	Shall be planned as per requirements			20%	30%	40%	80%	100%

Please provide qualitative comments on above as appropriate.....

h. OTHER INFRASTRUCTURE SERVICES

No.	Area of service delivery ³⁰	Quality Parameter	Target Quality Benchmark ³¹	Target year in which all poor households shall have access to services at the target quality benchmark (State year of the Mission Period)
4.	Solid Waste Management			
4.1	Street sweeping	Frequency of street sweeping	Daily 100%	Year 4
4.2	Waste Collection	Avg. distance of HHs from bin in m	To phase out all community bins and achieve 100% door to door collection	Year 6
		Frequency of lifting of waste from community bin	Daily house to house collection	Year 7
5.	Roads and Drains			
5.1	Provision of pucca (all weather) roads	HH level access (roads in front of houses)	100%	Year 6
		Access of slum cluster to main roads	100%	Year 6
5.2	Provision of storm water drains	HH level access to covered drains		
6.	Street Lighting			
6.1	Provision of	Street illumination through out the	100% approach roads	Year 4

³⁰ As access to services is improved through better methods, levels of access through more basic methods will decrease. For e.g. as HHs with access to piped water will increase, HHs with access to tube wells / public taps / tankers will decrease.

³¹ To be defined by the ULB at the time of signing the MoA

Checklist for the 'Urban Reforms Agenda' under JNNURM

No.	Area of service delivery	Quality Parameter	Target Quality Benchmark	Target year in which all poor households shall have access to services at the target quality benchmark (State year of the Mission Period)
	street lights	year		
7	Community Facilities			
7.1	Aanganwadi / creche	Avg. distance of HHs from the facility in m	0 to 1km	Year 5
7.2	Community halls	Avg. distance of HHs from the facility in m	1km	Year 5
8.	Primary healthcare			
8.1	Preventive health care – inputs and advise	Frequency of visits by health worker / other modes of communication reaching the urban poor	Visit to each Household once in two months	Year 4
8.2	Curative healthcare	Reliability of the service	100%	Year 3
		Avg. distance of HHs from facility in		
9.	Primary Education			
9.1	Primary education	Enrolment rate	100%	Year 5
		Drop out rate	10%	Year 6
		Avg. distance of HHs from facility in m	1km	Year 3
10.	Support for livelihoods			
10.1	Skill development training	Persons trained who pursue related occupation	50%	Year 6

Checklist for the 'Urban Reforms Agenda' under JNNURM

No.	Area of service delivery	Quality Parameter	Target Quality Benchmark	Target year in which all poor households shall have access to services at the target quality benchmark (State year of the Mission Period)
10.2	Micro-credit	Access to participate in micro-credit group in the community	50%	Year 6

Please provide qualitative comments on above as appropriate.....

METHODS AND PARTICIPATION BY COMMUNITIES

- i. State the areas, intended mechanisms and timelines for participation by communities of urban poor in the entire range of urban services and poverty alleviation programmes. (few examples are illustrated in the table)

No.	Sector	Nature of Involvement	Community Mechanism	Target Mission year to start initiative	Targeted scale of activities by end of the Mission period
1.	<i>Basic services – water supply, sanitation</i>	<i>Participatory planning at micro level</i>	<i>Slum associations</i>	<i>Year 3</i>	<i>100% of all developments in these sectors shall be through such mechanism</i>
2.	<i>Roads within slum</i>	<i>Through self help groups</i>	<i>Self help groups</i>	<i>Year 4</i>	<i>At least 50% of all</i>

Checklist for the 'Urban Reforms Agenda' under JNNURM

<i>clusters</i>		<i>such contract through self help groups.</i>
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SECURITY OF TENURE

j. Please state targeted percentage of urban poor households that would have secure tenure of their place of dwelling.

(state target % for each year of Mission Period)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
85%	85%	85%	90%	94%	98%	100%

k. Please state targeted percentage of urban poor micro-entrepreneurs that would have secure tenure of their place of work

(state target % for each year of Mission Period)

Year1 Year2 Year3 Year4 Year5 Year6 Year7

0%	0%	0%	50%	60%	75%	85%
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OPTIONAL REFORMS³²

³² IN CASE OF URBAN AGGLOMERATIONS WITH MULTIPLE ULBS, THE ULB RELATED REFORMS IN THIS SECTION SHOULD BE PROVIDED FOR EACH ULB IN THE JNNURM CITY SEPARATELY

01-INTRODUCTION OF PROPERTY TITLE CERTIFICATION SYSTEM

DESIRED OBJECTIVES:

JNNURM requires certain reforms to be undertaken by states/ cities towards putting in place an effective Property Title Certification System. The cities need to ensure proper management and record of all property holdings within the city. The new system should reflect authentic ownership at all points and information on holdings should be easily accessible.

BACKGROUND

1. CURRENT STATUS

- a. What is the current system for-?
 - i. Property Registration³³
 - ii. Transfer of Property³⁵

The registration and transfer of property is covered under J&K Transfer of Property Act and J&K Land Alienation Act. All the registration of properties are made by appropriate judicial court on the basis of records provided by the Revenue Agencies, headed by district collectors. After the sale/registration deeds are registered / attested by the appropriate judicial authority, the same are produced by the party before the Revenue Agencies for necessary entry into land records. The state has a well established land records management regime and steps are afoot to bring all the land records on the web site. the web site currently other development would have all the details of the lands available indicating therein the status of the land, owners name and the necessary maps of land holdings. This system would continue to be in vogue because of its efficacy.

- b. Please indicate whether information on change of ownership (owing to transaction of property) or encumbrances is being captured? If so how? (For eg. is there information received from the Dept. of Stamp and Registration?)

No such data is currently available and after the operation of web site by the Revenue Agencies, all the records would be on the finger tips and can be downloaded any where with precision.

³³ Explain in detail the role of various institutions and the processes involved

c. Does the property registration system record the following-?

Status	Yes	No	Remarks
i. Lien	Yes		
ii. Court orders	Yes		
iii. Easements	Yes		
iv. Restrictions	Yes		
v. Encumbrances	Yes		
vi. Lease	Yes		
vii. Third party claims	No		

d. Which Legislation is followed for registration and record of properties?

The J&K transfer of property Act and J&K Land alienation Act are followed for the purpose.

e. What is the status of E-management of property records?

Activity	Already in place	Under implementation	Not done so far	Remarks
Assessment of properties using GIS			Yes	
Electronic database of property records				Being formulated
Software application for regular upgradation of records				Being formulated
System for online registration				Being formulated
ILIS (Integrated Land Information System)				Being formulated

f. Provide Information on current status of Properties registration

Estimated number of properties in the city ³⁴ (a)	No. of properties on records in the Municipality ² (b)	No. of disputed properties	Coverage Ratio(b/a*100)
1,29,766 ending March 2006			

g. What is the basis for determination of ownership of a property (eg. a title deed)?

This is determined it by the Revenue Agencies by issuing extracts of land records duly authenticated by the Executive Magistrate.

³⁴ Please mention the method used for identifying these property figures

h. Is it an absolute ownership or does the state guarantee the validity of transaction in any manner? Yes No

i. Comment on the guarantee status of ownership in the current system

Current system is based on well establish land records formulated by the Revenue Agencies. The extracts of land records issued by the Executive Magistrate guarantee the status of owner ship.

j. Is there a list of documents identified to serve as evidence of change of ownership (Registration deed, partition deed, settlement deed etc)? If yes please give the details.

<i>List of evidence documents</i>	<i>Comments</i>
<i>a Registration</i>	Revenue records
<i>b Extracts</i>	As per land records
<i>c sale deed</i>	As Court registers/papers
d Other transaction deeds	Various transaction deeds as registered with the competent authority
e Court Order	As per the order of Competent Court

k. What is the frequency of update of property records? When was it done last?

It is a continuous process. Presently the settlements/updates are going on along-with Computerization of land records.

TIMELINE FOR ACTION ON REFORMS

Please indicate the mission year by which the following targets would be met-

- | | | | | | | | |
|---|--------------------------|--------------------------|--------------------------|--------------------------|-------------------------------------|--------------------------|--------------------------|
| a. Listing of all the properties in the city | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Finalisation of decisions on the new registration system, state guarantee and legislative amendments | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

- c. Amendment of legislation and notification

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input checked="" type="checkbox"/>					
- d. Detailed design of system

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
- e. Inventory of all recorded properties (after enquiry of titles and existing evidences)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
- f. Update of all the records to reflect current owner and preparation of a 'Register of Titles'

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
- g. Computerisation of all the property records against ownership

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
- h. Initiation of issue of Property Tax Certificate (on request) to the existing owners, accompanied by cancellation of all previous certificates

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
- i. Setting up a system for regular upgradation of records (eg. MIS with links to all offices having bearing on land encumbrances)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- j. Setting up a system for online provision of information receipt (relating to transactions) , dissemination and requests for certificates

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
- k. Timeline for achieving 100% registration of properties

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
% properties registered	60%	70%	80%	90%	100%		

- l. Any other reforms being undertaken (give details in the space provided)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>						

As already stated we have a well established property registration regime managed by two Directors and land records established at Srinagar and Jammu. we have undertaken settlement operations at various times and currently fresh land settlement operations are going on under J&K Land Consolidation Act.

O2- REVISION OF BUILDING BYELAWS TO STREAMLINE THE APPROVAL PROCESS

(For construction of buildings, development of sites etc.)

DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities towards streamlining of the building approval process, with the broad objective of establishing a simple, transparent and lesser time-consuming process that encourages development.

CURRENT STATUS

- a. Which agency is responsible for preparing Building Byelaws?

Jammu Municipal Corporation and Housing and Urban Development Department of J&K state have prepared fresh building Bye Laws in terms of the provisions of the J&K Municipal Corporation Act 2000.

- b. Which legislation governs the formulation of Building Byelaws and implementation of the regulation?

J&K Municipal Corporation Act 2000

- c. Explain the role of various agencies involved with building permission and sanction.

<i>Agency</i>	<i>Role</i>
<i>A. Jammu Municipal Corporation</i>	Approval to building plans and issue of permissions
<i>B. Jammu Development Authority</i>	Issue of NOC with reference to land use indicated in the master plan
<i>C. PHE Department</i>	Issue of NOC with reference to lay out plan of water supply.
<i>D. Power Development Department</i>	Issue of NOC with reference to HT lines
<i>F. UEED</i>	Issue of NOC with reference to Sewerage and Drainage.
<i>G. Asstt. Commissioner Revenue</i>	Issuing of titled of the land.

- d. Explain in detail the existing process of building approval.

- Submission of Building proposal by the owner through a Architect, or Licensed Engineer in the prescribed format, along with requisite documents and the ownership documents of the land.
- Scrutiny by various other agencies as may be applicable viz Jammu Municipal Corporation, Jammu Development Authority, PHE Department, Power Development Department, UEED and Asstt Commissioner Revenue.
- Scrutiny of the proposal by the Building Proposal Section of the Corporation as per the provisions of the Control of Building Regulations Act, J&K Town Planning Act and Master Plan.
- Approval to the proposal by the Building operations Control Authority headed by Commissioner Jammu Municipal Corporation.
- Payment of requisite development charges and other fees as applicable.

- e. Are the Building Byelaws uniform throughout the city? (If not, give details) Yes No

Master Plan which provides for FSI norms, land use pattern and zonal regulations. All these are followed while granting building permissions

- e. How many regulation parameters does a building permission consider? List those.

List of Parameters	Comments
A Requirements of sites	For ensuring adequate plot area, access and hygienic conditions.
B User	To ensure user compatible with the zoning in the Development Plan.
C FSI and Tenement Density	To control Development
D Open spaces	To provide adequate Light and Ventilation
E Recreation Ground	To ensure necessary amenities in large layouts.
F Parking	Provide adequate parking in any layout so as to prevent parking on roads
G Requirements of Parts of Buildings	To ensure proper sizes of Tenements and rooms.
H Services	Drainage lines, septic tank and soak pit and under ground water tank.

The control of Building Operations Act has come into being in 1988 and there have not been any amendments the said act so far. However fresh Bye Laws are being formulated.

- f. When was the Building Byelaws last revised?
Indicate the level of modification by ticking against the following-

Level of Modification	Revision date	Detail of modification
i. Radical changes (FSI, ground coverage etc)		Comperesive rules frimed in 1988
ii. Minor Modifications		
iii. Changes in approval process (If yes, specify)		

Presently information technology is not use.

- g. Detail out the extent of use of technology and computers in the process of building approvals as well as upkeep of records.

h. Indicate the status of Building Approvals in the financial year 2004-2005-

1	Number of Applications received (before 30th Feb '2005)	Within six months
2	Number of Sanctions made within 1 month from date of receipt of the application	
3	Number of Sanctions made within 2 months from date of receipt of the application	
4	Number of Applications that took more than 2 months for approval	
5	Average time taken for approval of a building	

i. Please indicate the possible reasons for delay in the approval process

Currently BOCA meeting is held every month and on average 50 cases are processed in every meeting.

TIMELINE FOR REFORMS

Please indicate the mission year by which the following targets would be met-

a.	Consultation with stakeholders on modifications required to Building Byelaws	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b.	Identification and finalisation of modifications in the existing Building Byelaws in order to streamline the process of approval. (eg. outsourcing of certain activities etc)	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c.	Defining mitigation measures for risks from natural disasters as part of Building Byelaws, (including structural safety issues on basis of seismic zones)	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d.	Amendment of the existing legislation to introduce the new Building Byelaws and notification	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e.	Dissemination of the new set of Building Byelaws through a website	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

N

- f. City level Workshops to address to the queries of general public

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- g. Setting up of an MIS system with links to all offices having bearing on building permission
- h. Start of Approval as per the new building byelaws

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- i. Establishment of interactive citizen enquiry system on status of application for building plan approvals, through methods such as –
Interactive Voice Recording System (IVRS), Website, telephone, etc.

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- j. Timeline for reduction of average time taken for building sanction

Category of buildings	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
	Time taken in days						
Residential				60 days			
Commercial				60 days			
.....							

- k. Any other reforms being undertaken (give details in the space provided)

Yes

We are setting up a transparent regime of building permissions and necessary Bye Laws are being framed for this purpose in terms of the J&K Municipal Corporation Act 2000. After notifying the Bye Laws necessary for infrastructure including computerization shall be available.

O3 - REVISION OF BUILDING BYELAWS TO MAKE RAINWATER HARVESTING MANDATORY IN ALL BUILDINGS TO COME UP IN FUTURE AND FOR ADOPTION OF WATER CONSERVATION MEASURES

DESIRED OBJECTIVE/S

JNNURM requires the states/ cities to take sufficient steps towards promoting the use of rain water harvesting systems in cities by making it mandatory for building permission, with a long term objective of promoting conservation of water and ensuring sustainability of water resources.

CURRENT STATUS

a. Is there any legislation for making Rainwater Harvesting mandatory in buildings? Yes No

b. If yes, please provide following details of the regulation-

i. Since when has it been adopted?

ii. Is it a part of the building byelaws and mandatory for building sanctions? Yes No

iii. Is it for all buildings? Yes No

iv. If no, what are the criteria adopted for selected plots or buildings?

TIMELINE FOR ACTION ON REFORMS

Please indicate the mission year by which the following targets would be met-

a. Final design of Rainwater Harvesting System and decision on end use	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Preparation of draft building byelaws to reflect the mandatory clauses of Rainwater Harvesting.	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

c. Amendment of the existing legislation to introduce the new Building byelaws and notification	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Dissemination of the new set of Building Byelaws through a website	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. City level Workshops to address to the queries of general public	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Start of Approval as per the new building byelaws	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Any other reforms being undertaken (give details in the space provided)	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Currently no provision exists in the rules for insisting on rain on water harvesting. However a process begins to provide for these provisions. In this behalf the necessary regulations are being added to the existing master plan. After the process is finalized, the same shall be reflected in the Building Bye Laws. The whole process would be completed simultaneously along-with the preparation of Building Bye Laws and will be ready for operation when the Bye Laws are notified.

O4 - EARMARKING AT LEAST 20-25 PER CENT OF DEVELOPED LAND IN ALL HOUSING PROJECTS (BOTH PUBLIC AND PRIVATE AGENCIES) FOR EWS/LIG CATEGORY WITH A SYSTEM OF CROSS SUBSIDISATION

DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities towards earmarking at least 20-25 % of developed land in all housing projects (both public and private) for low income families in order to meet the housing needs of both EWS and LIG categories of population.

CURRENT STATUS

- a. List the government / quasi-government institutions responsible for provision of housing in the city (eg. Development Authority, Housing Board, Housing Corporation etc).

S.No	Institution	Approx. no. of dwelling units created in previous financial year
1	J&K Housing Board	Nil
2	Jammu Development Authority	550
3		
4		
5		

- b. Please provide details on extent to which the private sector plays a role in housing development in the city

Information parameters	Estimates
Number of private developers in the city	Not available
Approximate number of housing projects by private developers for whom plans were sanctioned in last year	
Approximate number of dwelling units created by private developers in above projects	

- c. Is there any legislation regarding mandatory reservation of certain percentage of land for EWS/LIG in housing projects? Yes No

- d. If yes, please provide the following details –

25%

- i. Percentage of developed land required to be reserved for EWS/LIG
- ii. Is it applicable to both government as well as private developments? Yes No

TIMELINE FOR ACTION ON REFORMS

Please indicate the mission year by which the following targets would be met-

- a. Decision on the extent of reservation (20-25%)
- b. Amendment of the existing legislation and notification
- c. Timeline to improve the percentage of reservation for EWS/LIG in housing projects

We already have Govt order which provides for reservation to poor in Housing Colonies Development in the public sector. In all the colonies 25% is reserved for the poor including SC/ST.

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
Percentage of reservation (%)							

- d. Any other reforms being undertaken (give details in the space provided)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

O5 - SIMPLIFICATION OF LEGAL AND PROCEDURAL FRAMEWORKS FOR CONVERSION OF AGRICULTURAL LAND FOR NON-AGRICULTURAL PURPOSES.

DESIRED OBJECTIVE/S

JNNURM requires the states/ cities to take sufficient steps towards streamlining the process of conversion of agricultural land to non-agricultural purposes with the broad objective of establishing a simple, transparent and lesser time-consuming process that encourages development.

CURRENT STATUS

- a. Explain in detail the current system for conversion of agricultural land for non-agricultural purposes (for areas coming under Development Authority as well as outside)

We have legislation on the subject which allows conversion of agricultural land for non agricultural purpose. The competent authority for this purpose is the Revenue Minister. However use of agricultural land for non agricultural purposes can be made for public purposes such as construction of roads, development of new townships etc.

- b. List out the number of agencies involved and their roles.

<i>Agency</i>	<i>Role</i>
<i>A Revenue Minister</i>	Sanctioning authority
<i>B Financial Commissioner (Revenue)</i>	Recommendatory authority
<i>C</i>	
<i>d</i>	

- c. Which Legislation/s is/are being followed for conversion of agricultural land for non-agricultural purposes?

J&K Land Revenue Act and J&K Land Alienation Act

- d. Has there been any attempt at simplification of the procedure of such conversions in the past? State 'yes' or 'no' and give details.

- e. Will The State Govt. has no intention to simplify this procedure. This is necessary in view of saving the agricultural lands for posterity

i. Residential use-

ii. Other use (Industrial, commercial etc)-

f. Please indicate the possible reasons for delay in the process for conversion of agricultural land for non-agricultural purposes

Already state above.

TIMELINE FOR ACTION ON REFORMS

a. Finalise on modifications in the existing procedure in order to streamline and standardise the process of conversion.

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="text"/>						

b. Amendment of the existing legislation and notification

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="text"/>						

c. Dissemination of the new process through a website

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="text"/>						

d. City level Workshops to address to the queries of general public

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="text"/>						

e. Setting up an MIS system with links to all offices having bearing on conversion of land-use

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="text"/>						

f. Establishment of interactive citizen enquiry system on status of application for conversion of land use through methods such as – Interactive Voice Recording System (IVRS), Website, telephone, etc.

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="text"/>						

g. Start of conversions as per the new legislation

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="text"/>						

h. Average average time taken for conversion of land-use, to reduce over the Mission Period

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
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Time taken in months

i. Any other reforms being undertaken (give details in the space provided)

Year1 Year2 Year3 Year4 Year5 Year6 Year7

O6 - INTRODUCTION OF COMPUTERIZED PROCESS OF REGISTRATION OF LAND AND PROPERTY³⁵

DESIRED OBJECTIVE/S

JNNURM requires the states/ cities undertake steps to computerise the process of registration of land and property, so as to deliver efficient, reliable, speedy and transparent services to citizens.

CURRENT STATUS

- a. Explain in detail the prevailing process of getting a property or land registered?

The settlement operation is currently already going on and all the land records shall be got computerized after the operations are completed. This would include registration and mutations.

- b. To what extent is the present system computerized-

- i. Is there a computerized record of registered properties? Yes No
- ii. Can the property holder register through internet? Yes No

TIMELINE FOR REFORM

- a. Indicate the target year for conversion to an electronic process of registration

Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
					√	

³⁵ Related process improvements and reforms measures are expected to be covered under the Reforms for Property Title Certification.

O7- BYELAWS ON REUSE OF RECYCLED WATER

DESIRED OBJECTIVE/S

JNNURM requires the cities frame byelaws related to reuse and recycling of waster water, so as to conserve water resources.

CURRENT STATUS

a. Is there any byelaw pertaining to reuse of recycled water? Yes No

b. If yes, please provide following details –

i. Since when has it been adopted?

ii. Is it a part of the building byelaws? Yes No

iii. Which legislation stipulates it?

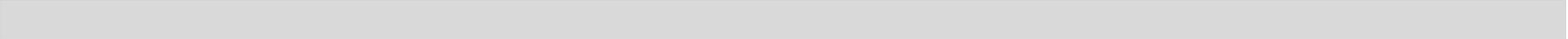
c. Mention its coverage and specifications in brief

The State is contemplating to incorporate the provision of reuse of recycled water in building by laws.

TIMELINE FOR ACTION ON REFORMS

a.	Final design and decision on end use of a Waste Water Recycling System	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b.	Preparation of draft building byelaws to reflect the mandatory clauses of such a system	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c.	Amendment of the existing legislation to introduce the new Building Byelaws and procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

d.	Dissemination of the new Building Byelaws through a website	Year1	Year2	Year3	Year4	Year5	Year6	Year 7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e.	City level Workshops to address to the queries of general public	Year1	Year2	Year3	Year4	Year5	Year6	Year 7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f.	Start of Approval as per the new Byelaws	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g.	Any other reforms being undertaken (give details in the space provided)	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



O8-ADMINISTRATIVE REFORMS

DESIRED OBJECTIVE/S

JNNURM requires the administrative reforms are undertaken in ULBs and other institutions engaged in urban sector management. Such administrative reforms should include – instituting better human resource management systems, reduction in establishment expenditure by introducing voluntary retirement schemes, non-filling up of posts falling vacant due to retirement, extensive use of outsourcing, performance review and management mechanisms, etc., and achieving specified milestones in this regard.

CURRENT STATUS

STAFF DETAILS AND HUMAN RESOURCE MANAGEMENT

- Please give the following details-

<i>Item</i>	<i>Class I staff</i>	<i>Class II Staff</i>	<i>Class III staff</i>	<i>Class IV staff</i>	<i>Remarks, if any</i>
<i>Total staff in the Corporation/ ULB</i>	3	5	337	1428	
<i>Permanent/Regular posts</i>					
<i>Occupied posts</i>	3	5	307	1368	
<i>Temporary staff</i>	-	-	-	-	
<i>Technical staff</i>	1	4	106	166	
<i>Non technical staff</i>	2	1	201	1202	
<i>Vacant posts</i>	-	-	30	60	
<i>Number of new posts created in the past five years</i>	-	-	-	-	
<i>Number of recruitments done against the above posts</i>	-	-	-	-	
<i>Number of posts fallen vacant due to retirement during the past five years</i>	-	-	35	55	
<i>Number of recruitments done against the above posts</i>	-	-	5	-	
<i>Number of retirements expected in the next five years.</i>	-	-	40	70	

-
-
-
-
-

- Detail out the Initiatives taken for HR management and performance management under taken in the past two financial years

<i>Initiative</i>	<i>Date</i>	<i>Details</i>	<i>Achievements</i>
The business process re-engineering work		A detailed and comprehensive exercise and analyses of actual working of every branch of JMC is being carried out. This has become necessary in view of enactment of J&K Municipal Corporation Act 2000. The Act envisages various basic development activities as also the management of basic faculties/services to be interested to the Jammu Municipal Corporation. These functioning are replica of the informs to be under taken under JNNURM.	Various Byelaws/Rules/Regulations have been framed and the processes currently in the final stage. Besides complete reorganization of the JMC has been under taken and this process is also final stages.

STAFF- TRAINING

- b. List down the Initiatives taken for staff training in the past

<i>Initiative</i>	<i>Date</i>	<i>Details</i>	<i>Achievements</i>
As already stated above JMC is currently going on in reorganization/overhauling phase necessitated due to enactment of J&K Municipal Corporation Act 2000, the necessary programmes for in- house as well as out site training programmes are being framed. This exercise shall also get completed with the reorganization of the Corporation. However, we are regularly deputing our sanitation supervisory staff and other eligible personal to various training courses like Sanitary Inspectors Training Course and Food Inspectors Training Course. Besides the officers of JMC have been participating in various courses sponsored by Minister of Housing and Urban poverty Alleviation, Govt. of India.			

ESTABLISHMENT EXPENDITURE

- c. Total Establishment expenditure over the past five years

Particulars	Rs. In lacs					CAGR
	FY 2001-02 (Rs.)	FY 2002-03 (Rs.)	FY 2003-04 (Rs.)	FY 2004-05 (Rs.)	FY 2005-06 (Rs.)	
Salaries, Wages and Bonus	1210.20	1325.64	1347.96	1363.25	1506.09	
Benefits and Allowances						
Pension	200.00	225.00	250.00	31.00	400.50	
Other Terminal & Retirement Benefits						
Total establishment expenses	1410.20	1550.64	1597.96	1673.25	1906.59	
Total Establishment expenses as % of Total Revenue Income	86%	70%	80%	82%	74%	

- d. List down the initiatives taken for reduction in Establishment Expenditure (if any) in the past

<i>Initiative</i>	<i>Date</i>	<i>Details</i>	<i>Achievements</i>
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No specific data available			

TIMELINE FOR ACTION ON REFORMS

a. Please identify the steps you wish to take in order to bring about the following. A few steps are being suggested here.

<i>Area of Reform</i>	<i>Proposed steps</i>	<i>Targeted Year in the mission period</i>
<p>a. Rationalisation in staff & Human Resource Management <i>Suggested steps:</i></p> <ul style="list-style-type: none"> ▪ <i>Identification of loopholes in the existing staffing</i> ▪ <i>Draft Proposal for changes in staffing policy</i> ▪ <i>Draft Proposal for reforms in performance evaluation system</i> ▪ <i>Employee Consultation</i> ▪ <i>Discussion with various ULB Departments</i> ▪ <i>Cabinet Approval</i> ▪ <i>Preparation of Enabling Legislation</i> 	<p>As already stated reorganization of JMC is currently being worked out. After completion of the exercise along-with training needs to enhance the working capacity and efficient of the staff. Complete training requirements for human resources management would be scheduled and implemented at the beginning of forth JNNURM year. The whole exercise is being conducted with consultation from employees, corporators, executive/management heads and state govt.</p>	<p>Year 4</p>
<p>b. Staff Training <i>Suggested steps:</i></p> <ul style="list-style-type: none"> ▪ <i>Assessment of training needs</i> ▪ <i>Finalisation of training curriculum</i> ▪ <i>Selection of Agencies to provide training</i> ▪ <i>Conduct of training</i> ▪ <i>Training programs identified</i> 	<p>As above</p>	<p>Year 4</p>

Area of Reform	Proposed steps	Targeted Year in the mission period
c. Reduction in Establishment Expenditure <i>Suggested steps:</i> <ul style="list-style-type: none"> ▪ Outsourcing certain functions ▪ Higher capacity utilisation ▪ Energy saving ▪ Cost control targets 	<p>The JMC is currently doing exercises for outsourcing certain activities like sanitation, solid waste collection and collection taxes</p> <p>The JMC would be undertaking a broader consultancy exercise for outsourcing collection of water taxes after the job is formally taken over by it in accordance with the provision of the J&K Municipal Corporation Act 2000.</p>	<p>Year 4</p> <p>Year 6</p>
d. Continuity of tenure of key decision makers <i>Suggested steps:</i> <ul style="list-style-type: none"> ▪ Minimum average tenure of Municipal Commissioner 	<p>Even now conventionally the average term of deputation for the Municipal Commissioner is 2 years.</p>	
e. Management review systems <i>Suggested steps:</i> <ul style="list-style-type: none"> ▪ Periodic review by Mayor & Municipal Commissioner ▪ Generation of Daily / Weekly / Monthly and Quarterly Performance reports on – Financial, Service delivery and Capital Projects 	<p>Periodic review is already being taken by the Mayor & Municipal Commissioner.</p> <p>The Corporation is going for computerization of all its functions and services. The system, after its commissioning, would generate such facilities for reviewing all its functions.</p>	<p>Year 5</p>

b. Please give the identified milestones with respect to rationalisation / redeployment in number of staff against the mission year

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
Number of staff	Specific milestones in this regard would be submitted after the on going reorganization/overhauling process is complete.						

c. Please state by when the ULB shall evolve a detailed Training Plan for its staff. At what frequency such plan shall be reviewed.

Specific milestones in this regard would be submitted after the on going reorganization/overhauling process is complete.

d. Please give the identified milestones for reduction in establishment expenditure against the mission year

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
Targeted reduction in Establishment Expenditure (as % of Total Revenue Income)	Since the JMC is going through a process of reorganization owing to multiplicity of functions pertaining to providing of basic services as per J&K Municipal Corporation Act 2000 and JNNURM guidelines, the details about the reduction of Revenue expenditure with reference to Revenue Income shall be provided after the said reorganization is completed. However, there will be quantum jump in this area of reform because of increased Revenue Income and rationalization of staff.						

- e. Ensuring stability of tenure(minimum 2 years) for Municipal Commissioner/executive Officer and other municipal functionaries/staff(commitment to be given by state)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>						

The tenure of Commissioner Municipality, Health Officer and Engineers and other staff on deputation to the Corporation is generally two years and any deviation from the norm takes place in exceptional circumstances only. The tenure of the other officers borne on the establishments/cadre of JMC is secure as they remain in the JMC till superannuation.

O9- STRUCTURAL REFORMS

DESIRED OBJECTIVE/S

JNNURM requires the structural reforms are undertaken in ULBs and other institutions engaged in urban sector management. Such structural reforms should include – reviewing and revamping the organisation structure of the ULBs to align it to current requirements, decentralisation within the ULB where necessary, creation of trained cadres of municipal staff in specific technical disciplines, improved coordination mechanisms amongst city level agencies, etc. and achieving specified milestones in this regard.

CURRENT STATUS

- a. Has the organisation structure of the ULB been reviewed in the last one year? Please key issues with the prevailing organisation structure of the ULB.

No. However, in view of the on going process of reorganization in the JMC, it would entail structural changes.

- b. Does the ULB operate through Zonal Offices? If yes, give the following details- No

- i. How many such offices exist in the city?

- ii. What functions do they perform and what powers do they yield ?

As already stated, the JMC is currently going on through process of administrative/structural reorganization, the reforms in this sphere shall be in accordance with guidelines of the JNNURM as also the provisions of J&K Municipal Corporation Act 2000. Full details of these structural reforms would be furnished after completion of the process

- c. Please state the specific cadres of staff that are employed in the ULB.

Cadre of staff	Functional area they are employed in the ULB	Method of selection	Average tenure in one ULB
General Administration	70	Selection/promotion	Till superannuation/expiry of deputation period
Health	64	Selection/promotion	Till superannuation/expiry of deputation period
Engineering	216	Selection/promotion	Till superannuation/expiry of deputation period

Horticultural	57	Selection/promotion	Till superannuation/expiry of deputation period
Town Planning	2	Selection/promotion	Till superannuation/expiry of deputation period
Revenue	79	Selection/promotion	Till superannuation
Sanitation	1148	Selection/promotion	Till superannuation

- d. List role of ULB in other city level parastatal agencies. (for e.g. representation on board, membership in coordination committees, etc.)

The Mayor is a member of District Development Board for District Jammu.

TIMELINE FOR REFORMS

- a. List sets of initiatives planned within the ULB organisation (for e.g. reallocation of functions within the ULB departments, alignment of sub-ULB level geographic jurisdictions of various departments with ward boundaries, decentralisation of functions, etc.)

<i>Initiative for Organisational structural improvements</i>	<i>Target Date</i>
In view of on going process of administrative/structural reforms a total new setup/mechanism would be available for undertaking a fool proof /transparent operational activities in the sphere of providing basic services. Completer details in this behalf shall be provided after the process gets completed.	Year 4

- b. List sets of initiatives planned for inter-agency coordination and accountability amongst city level agencies

<i>Initiatives for inter-institutional structural reforms</i>	<i>Target Date</i>
Currently the Municipal Commissioner with the assistance of Joint Commissioner, works, Town Planning and General Administration coordinates the functions of various wings/branches of the JMC. He also coordinates with other agencies like Town Planning organisation and other agencies involved in the development and Planning of the city. JMC is evolving a Joint coordination mechanism for planning and development of City.	Year 5

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c. List State level structural reforms to be undertaken for creation of cadre of municipal staff for different technical disciplines.

<i>Initiatives for creation of cadres of municipal staff within the State</i>	<i>Target Date</i>
JMC is going for reorganization of staff and for every branch/wing/department JMC shall be managed through different cadres, specialized in their activities, which shall get created with the reorganization/rationalization of staff.	Year 4

O10 - ENCOURAGING PUBLIC PRIVATE PARTNERSHIP

DESIRED OBJECTIVE/S

JNNURM requires the cities widely deploy public-private partnership models for more efficient delivery of civic services. Cities should explore wide array of options available for such partnerships and deploy those that optimal in meeting the needs and priorities of its citizens.

CURRENT STATUS

- a. List down the key initiatives in PPP, including outsourcing of services undertaken in the ULB during the past five years.

<i>Initiative</i>	<i>Date</i>	<i>Details</i>	<i>Achievements</i>
Garbage collection	Since 4 years	Collection and transportation of garbage from door to door	5%
Pay and use toilet blocks	Since 10 years	Body like 'Sulabh International' to construct toilet blocks for use of public on "pay and use basis"	Nearly 10 toilet blocks

TIMELINE FOR REFORMS

- b. List down the State level regulatory and policy initiatives planned for encouraging and deepening PPP in urban services

<i>Regulatory / Policy changes</i>	<i>Target Date</i>	<i>Intended impact</i>

c. List down the city level project initiatives planned through PPP in the next three years.

<i>Project</i>	<i>Target Date</i>	<i>Mode of PPP</i>
Public Transport	By 2008	By NGO's , Business Houses and Industrial Establishments.
Solid Waste Management (Door to Door collection of waste)	By 2008	
Parking lots	By 2008	
Toilet Blocks	By 2008	
Rotaries	By 2008	