

MODEL BYLAWS FOR WORKING ANIMALS

BYE LAWS TO REGULATE WORKING ANIMALS WITHIN MUNICIPAL LIMITS FOR SAFEGUARDING PUBLIC HEALTH, SAFETY AND ANIMAL WELFARE

WHEREAS the prevention of cruelty to animals is a duty endowed upon the local authority in terms of Article 243W(a) read with Schedule XII of the Constitution of India;

WHEREAS the *Jammu and Kashmir Municipal Corporation Act, 2000* empowers the Corporation to regulate matters related to working animals within municipal limits through various provisions, including but not limited to:

Under Sections 107(1) and 107(2), the Corporation is empowered to levy taxes on animals employed for riding, driving, draught or load purposes within the municipal area or regularly utilised therein;

Section 324 read with Section 325 mandates obtaining the licence for premises keeping equines, bovines or other quadrupeds for transportation, hire, sale or related commercial activities, failing which the animals may be seized, impounded and auctioned for cost recovery;

Sections 395(G)(xi), 395(E)(v) and 395(F) authorise enacting bye-laws governing the custody, care, stabling, herding, segregation and related aspects of animals kept on premises licenced under Section 324, including potentially mandating licencing requirements for individual working animals on such premises;

Sections 395(v) and 395(vi) empower framing bye-laws requiring notice to the Commissioner regarding ownership/possession of taxable and associated regulatory compliances;

AND WHEREAS it is also the obligatory function of the Corporation to take measures to prevent and check the spread of dangerous diseases; and recognising that the *Prevention and Control of Infectious and Contagious Diseases in Animals Act, 2009* and the *Jammu and Kashmir Animal Disease (Control) Act, 2006* mandate the prevention, control and eradication of infectious animal diseases, protect public health and safeguard the welfare of animals;

WHEREAS *Prevention of Cruelty to Animals to Draught and Pack Animals Rules, 1965* and *Prevention of Cruelty to Animals (Transportation on Foot) Rules, 2001* obligates the prevention of cruel practices inflicted on animals, such as overburdening, overworking, deprivation of adequate food and water, use of injurious equipments, and other abusive actions that compromise their welfare;

AND WHEREAS under the *Prevention of Cruelty to Animals Act, 1960*, there is a legal obligation to prevent cruel practices and unnecessary pain and suffering inflicted upon working animals and emphasising that animals are sentient beings capable of experiencing positive and negative states like pain, fear and distress, and that fulfilling their basic needs for food, water, shelter, veterinary care and humane treatment is vital for both animal welfare and public interest;

WHEREAS there is also an obligation on the Municipal Corporation to address public safety and health concerns, traffic interference and civic issues arising from improper animal management;

The Municipal Corporation of *(Name)*, hereby promulgates the *[Name of the Corporation]* Working Animal Bye-Laws, to regulate working animal usage and welfare standards in the larger public interest.

In this sequence, these bye laws as required in terms of section 397 of the J&K Municipal Corporation Act, 2000 are hereby published for inviting objections and suggestions from the general public and notice is given that the said draft rules shall be taken into consideration after the expiry of a **period of 15 days from the date of publication in the Official Gazette.**

Objections or suggestions, if any may be sent to the Office of -----or on email id-----

Any objections or suggestion which may be received after the expiry of period of 15 days shall not be considered.

The (Name of the Corporation) WORKING ANIMALS BYE-LAWS, 2024

S.O-----In exercise of the powers conferred under Section 395 of Jammu and Kashmir Municipal Corporation Act, 2000, the Municipal Corporation of *(Name)* hereby makes the following bye-laws:

1.Short Title and Commencement (1) These bye-laws may be called the *[Name of the Corporation]* Working Animal Bye-Laws, *(Year)*

(2) These shall apply within the jurisdiction of *[Name of the Corporation]*

(3) These shall come into force on the date of their publication in the official gazette.

2. Definitions: (1) In these Bye-laws, unless the context otherwise requires.—

- a) "Bovine" means any member of the cattle family, including cows, bulls, oxen, and buffaloes.
- b) "Cruelty" shall have the same meaning as defined under the Prevention of Cruelty to Animals Act, 1960.
- c) "Diseased animal" means any animal suffering from an infectious or contagious disease, as determined by a qualified veterinary officer.
- d) "Draught animal" means any working animal employed for the purpose of pulling or drawing a vehicle or other load.
- e) "Equine" means any member of the horse family, including horses, ponies, mules, and donkeys.
- f) "Infirm animal" means any animal that is sick, injured, or otherwise incapable of performing work due to physical or mental impairment.
- g) "Operator" means any person employed or engaged in the handling, driving, or operation of a working animal.
- h) "Owner" means any person having custody, possession, or control over a working animal, whether temporarily or permanently.
- i) "Pack animal" means any working animal employed for the purpose of carrying loads on its back.
- j) "Restricted Zone" means any area notified by the Municipal Corporation where the employment of working animals is prohibited in the interest of public safety and decongestion.
- k) "Sub-adult animal" means any animal below the age of 3 years.
- l) "Working animal" means any equine, bovine or other quadruped animal employed for the purpose of transportation, draught, or carrying loads.

3. Mandatory Licence:

(1) Premises Licence:- (a) No person shall use or permit to be used any premises for keeping equines, cattle or other quadruped animals used for the purpose of transportation, sale or hire, without or otherwise than in conformity with the terms of a licence issued by the Corporation.

(b) The owner of the working animal shall apply for the premises license by submitting an application in the prescribed Form I appended to Schedule I, along with a fee of Rs. 1500.

(c) The premises license shall be valid for 1 year from the date of issuance.

(d) The owner of the working animal shall renew the premises license annually by submitting an application in the prescribed Form II appended to Schedule I and paying a renewal fee of Rs. 1000.

(e) In case of change of premises, the owner of the working animal shall notify the Corporation and apply for a fresh premises license by submitting an application in the prescribed Form III appended to Schedule I and paying the prescribed fee of Rs. 1500.

(2) Individual Animal Licence:

(a) The owner of the animal shall mandatorily obtain a licence for each working animal housed or used within the territory of the Municipal Corporation, the grant of which shall be subject to a health examination, disease testing, and an endurance/stress test by the Jurisdictional Veterinary Officer.

(b) No person shall hold licence for more than two animals at a time.

(c) The owner of a working animal shall apply for licence by submitting an application in the Form-IV appended to the Schedule I with a non-refundable fee of one thousand rupees only per animal to the Corporation. The licence per animal would be valid for one year from the date of issuance.

(d) It shall be the responsibility of the owner of a working animal seeking licence to present the animal for a comprehensive health examination, disease testing, and an endurance/stress test conducted by a Jurisdictional Veterinary Officer by paying necessary levy. The proforma of the health examination is appended to Schedule IV.

(e) No licence shall be granted for any sub-adult or diseased animal, animal with deformity, animal exhibiting health deficiencies, or failing the endurance/stress test.

(f) At the time of applying for licence, the owner shall be required to submit a health card issued by the Animal Husbandry Department, which shall contain details of the animal's vaccination history, health status, age, breed, and any other relevant information as prescribed by the Corporation. The health card submitted by the applicant must not be dated more than 30 days prior to the application for licence.

(g) During the health examination, the Jurisdictional Veterinary Officer shall implant ear tags and microchips for permanent identification of the animal. Mandatory blood testing for glanders in equines, tuberculosis and brucellosis for cattle must be ensured by the owner for each working animal before licence.

(h) The health examination report, shall be valid for three months. It shall be the duty of the owner to ensure quarterly health test through the Jurisdictional Veterinary Officer, failing which the licence shall be deemed canceled.

(i) Licencing of animals shall be done in two categories – light animal (animal weighing less than 300 kg) and heavy animal (animal weighing 300 kg or more).

(j) The entire licencing system will also be done through digital medium and uploaded on the portal of the Municipal Corporation of (Name).

4 Refusal of Licence: No licence shall be granted to any person if-

(a) the information submitted by the Applicant has been found to be false or the Applicant has made material and deliberate misstatements in the application or provided falsified or fabricated records to the Corporation; or

(b) the owner at any stage prior to the submission of his application for licence, been convicted of any offence under the *Prevention of Cruelty to Animals Act 1960, Jammu and Kashmir Municipal Corporation Act, 2000* or for any offence relating to animals under any law for the time being in force.

5. Prohibition Without Licence:-

No owner shall be allowed to operate/house any working animal in any area under the jurisdiction of the Municipal Corporation without a valid licence from the Corporation.

6. Renewal of Licence:

(1) A licence issued by the Municipal Corporation shall be valid for a period of one year from the date of issuance and may be renewed upon receipt of an application being made to the Corporation under these bye-laws.

(2) An application for renewal of licence shall be made, at least thirty days prior to the expiry of the licence, to the Corporation in the Form-V appended to the Schedule I with a non-refundable renewal fee of seven hundred rupees only to the Corporation and the provisions of point 3 above shall *mutatis mutandi* apply.

(3) The Corporation, after conducting the health examination, disease test and endurance test and on being satisfied that the owner is complying with the requirements as specified under these bye-laws, may renew the licence of the working animal by issuing renewal certification in the format as given in Form-VI appended to the Schedule I.

(4) A renewed licence issued by the Corporation shall be valid for a period of one year from the date of issuance, renewable upon receipt of an application and renewal fee by the Corporation under these Bye-Laws.

7. General Prohibition: The keeping or use of any working animal that is not climatically suited to the local environment, like camels, is strictly prohibited.

8. Maximum Permissible load: 1) Load on any draught and pack animals shall be decided on the basis of terrain where the animal is plying. In hilly regions and at steep gradient the maximum permissible load mentioned below shall be halved. In plain areas, no person shall cause any animal to carry a load in excess of the weight specified below:

Maximum Permissible Weight For Draught Animals		
Type of Animal	Kind of Vehicle	Maximum Permissible Load(inclusive of weight of cart)
1) Animals under 300 kgs	Two-wheeled vehicle- a) If fitted with ball bearings	850 kgs
	b) If fitted with pneumatic tyres	500 kgs
	c) If not fitted with pneumatic tyres	300 kgs
2) Animals over 300 kgs	Two-wheeled vehicle- d) If fitted with ball bearings	1000 kgs
	e) If fitted with pneumatic tyres	700 kgs
	f) If not fitted with pneumatic tyres	500 kgs

2) Where the vehicle to be drawn is a four-wheeled vehicle, the maximum permissible load specified in column 3 of the above table shall, in each case, be read as being one and

a quarter times the specified weight. If the four-wheeled vehicle is fitted with pneumatic tyres, the maximum permissible load shall be read as one and a half times the specified weight.

(3) Where the vehicle, whether two-wheeled or four-wheeled, is to be drawn by two animals of either species category mentioned in column 1 of the above table, the maximum permissible load specified in the corresponding entry in column 3 shall be read as being twice the specified weight. If the vehicle is fitted with pneumatic tyres, the maximum permissible load shall be read as two and a half times the specified weight.

(4) Where the route by which a vehicle is to be drawn involves an ascent for not less than one kilometer and the gradient is more than three meters in a distance of thirty meters, the maximum permissible load specified in column 3 of the above table shall, in each case, be read as being one-half of the specified weight.

(5) The weights specified in this section shall be inclusive of the weight of the vehicle/cart itself.

Maximum Permissible Weight For Pack Animals	
1) Animals under 300 kgs	50 kgs
2) Animals over 300 kgs	90 kgs

9. Weighing and Certification:

(a) Owners of new carts must get the unladen weight of their cart weighed at designated municipal corporation facilities before using them.

(b) Owners of existing carts must get the unladen weight of their cart weighed at designated municipal corporation facilities within three months of the commencement of these bylaws.

(c) The municipal corporation will issue a certificate , appended as Form VIII in Schedule I, stating the cart's unladen weight after the weighing process. Employment of working animals without a valid certification shall lead to suspension of the licence till a valid certificate is obtained.

(2) Owners of working animals must carry the certificate issued by the municipal corporation at all times while using their cart. If found without certificate, a penalty of Rs 500/- will be imposed

10. Obligations of Owners/Operators

(1) Work Duration and Timing:

(a) No person shall employ or cause to be employed any working animal for the purpose of drawing any vehicle or carrying any load for an aggregate period exceeding that mentioned in Schedule II.

(b) No working animal shall be made to work continuously for a period exceeding that mentioned in Schedule II.

(c) Employment of working animals shall be prohibited between the hours of 12 noon and 3 pm and after sunset and before sunrise.

(d) When employing more than one animal together for drawing vehicles, carrying loads or performing draft work, the animals shall be of similar body size and weight category.

(2) Post-Work Requirements:

(a) Upon completion of work, all persons shall ensure that working animals under their charge are disengaged from vehicles or loads, and any equipment like harnesses, saddles etc. are removed forthwith.

(3) Animal Harnessing:

(a) When harnessing equines with saddles, sufficient clearance shall be maintained between the saddle arch and the animal's withers to prevent direct pressure, friction or sores.

(4) Loading Limits:

(a) No more than four persons, including the driver, shall be permitted on any vehicle drawn by a working animal.

(b) For pack animals weighing less than 300 kg, the maximum permissible load including equipment weight shall be 50 kg. For pack animals weighing 300 kg or above, the maximum permissible load inclusive of equipment shall be 90 kg.

(c) For draught animals weighing less than 300 kg, the maximum permissible load inclusive of cart shall be 850 kgs. For draught animals weighing more than 300 kgs, the maximum permissible load inclusive of cart shall be 1000 kgs.

(5) Animal Supervision:

(a) The owner or operator of a working animal shall remain present with the animal at all times during its employment on travel routes within the municipal jurisdiction.

(6) Water and Rest:

(a) Working animals shall be provided drinking water at intervals and in adequate quantities, along with supplementary feed/fodder, as prescribed in the appended Schedule II for travel routes.

(b) Upon being provided water, mandatory rest of not less than 20 minutes shall be given to working animals before resuming work and upon being provided supplementary feed/fodder, the required rest period extends to one hour, as outlined in the appended Schedule II for travel routes.

(7) Veterinary Care:

(a) If a working animal falls ill or suffers an injury during the course of its employment, its owner/operator shall immediately cease work and ensure veterinary treatment is provided without delay.

(b) No person shall employ a sick, injured, sub-adult, old or infirm working animal on travel routes for the transportation of persons or goods.

(c) Owners of working animals shall ensure they are vaccinated against diseases like Foot and Mouth Disease, anthrax, black quarter, camelpox etc. and tested for tuberculosis, brucellosis etc. as prescribed by the municipal veterinary officer

(8) Prohibitions:

(a) No person shall decorate working animals with heavy ornaments/accessories. Any such decorations found shall be seized and destroyed by authorized officials.

(b) No person shall employ any heavily pregnant animals in their last 4 months of gestation, lactating females, and young animals below 3 years as working animals.

(c) No person shall employ working animals before sunrise or after sunset.

(d) No person shall employ any working animal during inclement weather like hailstorms, snow or heavy rain.

(e) No person shall use any spiked stick or bit, harness or yoke with spikes, knobs or projections or any other sharp tackle or equipment on any working equine.

(9) Animal Restraining:

- (a) If restraining of working animals is necessary, only humane methods like front leg hobbling or loose head tethers that do not cause injury or restrict natural movements shall be permitted.
- (b) Restrained animals shall have access to areas for grazing, shade, food and water.
- (c) Cruel restraining practices like tying of limbs together, using wires/chains directly on limbs, tight neck restraints etc. are strictly prohibited.

(10) Penalties and Punishments:

- (a) Any contravention of the provisions under this section shall attract monetary penalties as prescribed under Section 396, *Jammu and Kashmir Municipal Corporation Act 2000*, and/or cancellation of the licence. The Corporation or any person authorised by the Corporation on its behalf in writing, may also seize working animals subjected to cruelty or negligence. The seized animal shall immediately be transferred to designated animal infirmary/shelter.
- (b) Owners found violating provisions like employment of unlicensed animals, overloading, lack of supervision, employing sick/injured/infirm/sub-adult animals etc. shall be blacklisted. Upon blacklisting, the licence of all working animals owned by them shall stand canceled.
- (c) The penalties and punishment prescribed under these bye-laws shall be in addition to prosecution, if any, under the *Prevention of Cruelty to Animals Act, 1960* and the Rules made thereunder and the *Indian Penal Code, 1860*.

(11) Animal Deaths:

- (a) For claiming any insurance compensation in the event of death of a working animal, the onus shall lie on the owner to conclusively prove that the death did not occur due to any act of negligence or cruelty on their part such as deprivation of food, water or treatment.
- (b) The death of every working animal shall be mandatorily investigated by the Jurisdictional Veterinary Officer to ascertain if cruelty or negligence were involved.
- (c) Upon the death of a working animal, its owner and the designated municipal agency shall be responsible for safe and regulated disposal of the carcass after conducting a postmortem examination.

12) Housing Requirements for Working Animals

- (1) No person shall keep or permit to be kept any working animal except in conformity with the following requirements:

- (a) The premises shall provide minimum floor space per animal as specified in Table I and Table II below, with separate housing enclosures segregated by species, age and sex of the animals.
- (b) The premises shall have adequate provisions for natural ventilation, lighting, effective drainage and supply of clean potable water.
- (c) The premises shall have well-constructed shelters/sheds to protect the animals from extremes of weather like heat, cold, rain, wind etc.
- (d) Dedicated storage areas segregated from the animal housing areas shall be provided for storage of animal feed, fodder and equipment.
- (e) The premises shall follow cleaning and disinfection protocols as below to maintain hygiene and prevent disease transmission:
- i. Floors raked and swept clean of dung/waste twice daily
 - ii. Floors washed and disinfected weekly
 - iii. Water troughs scrubbed and disinfected twice weekly
 - iv. Feeding troughs/mangers scrubbed clean daily
 - v. Bedding material replaced with fresh dry bedding twice weekly at minimum
 - vi. Regular rodent and vector control measures
- (g) All flooring surfaces shall be non-slip, impervious and easily cleanable/disinfectable.
- (h) An isolation ward separate from the main housing area shall be provided to temporarily house any sick or injured animals.
- (i) Each housing enclosure shall be provided with a smooth, impervious feeding and trough with no sharp edges and shall be installed at suitable heights for comfortable feeding
- (j) The covered shed area for housing cattle shall have a height of 2.2m in dry areas and 1.75m in medium/heavy rainfall areas.
- (k) An open paddock area attached to the covered shed shall be provided as per areas specified in Table II.
- (2) The Municipal Commissioner or authorised officers may inspect any premises to ensure compliance with these requirements. Non-compliance shall lead to licence cancellation.

Table I - Minimum Housing Space for Equines

Size of Animal**Dimensions (Length x Breadth)**

Small equines and ponies (<53 inches height)	3.05m x 3.05m
Average equines and large ponies (53-68 inches height)	3.65m x 3.65m
Large equines (>68 inches height)	4.25m x 3.65m
Average sized donkey/mule (180-200 kgs)	4.5m x 4.5m
Pair of average donkeys/mules	9m x 9m

Table II - Minimum Housing Space for Cattle

Type of animal	Floor space requirement m2		Maximum No. of animals/pen	Height of shed at cm
	Covered Area	Open Paddock		
Bulls	12.0	24.0	1	175 cm in medium and heavy rainfalls and 220 in dry areas
Cows	3.5	7.0	50	
Buffaloes	4.0	8.0	50	
Down Calves	12.0	12.0	1	
Young calves	1.0	2.0	30	

13) Search and Seizure

(1) The Municipal Commissioner or any officer authorised by the Commissioner in writing, shall have the power to inspect, search premises and seize any working animal kept, employed or transported in contravention of these bye-laws.

(2) Such authorised officers may enter any premises where working animals are kept or employed, to examine compliance with licensing requirements under Section 3, housing

standards under Section 11 and any other animal welfare provisions under any law for the time being in force.

14) Zoning or location restrictions: (1) The Municipal Corporation may, by notification, declare certain high-density urban areas or congested market, residential and institutional areas within its jurisdiction as "Restricted Zones" where the employment of working animals shall be prohibited in the interest of public safety and decongestion of such areas.

(2) The Municipal Corporation shall publish and maintain an updated list of all notified Restricted Zones on its website and through public notices.

(3) No person shall employ, deploy or cause any working animal to be deployed in any notified Restricted Zone.

(3) Employment of working animals in Restricted Zones shall attract penalties as prescribed.

(5) The Municipal Corporation may, by notification, exclude any area from the list of Restricted Zones if conditions improving decongestion are met satisfactorily.

15) Reporting of Violations and Cruelty Cases

(1) In case of any act of cruelty committed against an animal, or on receipt of a complaint alleging cruelty, it shall be incumbent upon the Municipal Corporation to promptly report the matter to the jurisdictional police station.

(2) For the purposes of this section, "cruelty" shall have the same meaning as defined under the Prevention of Cruelty to Animals Act, 1960/ put it in definition.

(3) Upon receiving such a report, the concerned Police Station shall be obligated to register a case and initiate necessary legal action as per the procedures prescribed under relevant laws.

(4) The Municipal Corporation shall provide all necessary assistance, documentation and inspection reports to aid the police investigation in the reported cruelty case. misuses license by submitting an application in the prescribed Form III appended to Schedule I and paying the prescribed fee of Rs. 1500.

16) Retirement and Rehabilitation of Working Animals

(1) The Municipal Corporation shall establish and maintain Retirement and Rehabilitation Homes exclusively for aged, infirm or incapacitated working animals that are unfit for further employment.

(2) The expenses for operating such Homes shall be met through the taxes and penalties levied under Sections 3, 6 and 9.

(3) Owners shall be obligated to surrender their working animals to these Homes once the animal is certified as unfit for work by the jurisdictional Veterinary Officer

(4) The Retirement and Rehabilitation Homes shall ensure appropriate housing, veterinary care, nutritional support and ethical management of the retired working animals in a cruelty-free environment for the remainder of their lives.

SCHEDULE I

Form I

Premises Licence Application for Keeping Working Animals

Municipal Corporation of [Name] Working Animals Premises Licence Application

1. Applicant Information

- Applicant Name:
- Phone Number:
- Address:
- Aadhar Card Number

2. Premises Information

- Premises Address:
- Property Owner: [Property Owner Name (if different from applicant)]
- Land Area (sq. ft.):

3. Animal Information

Species of Animals: (Check all that apply)

[] Horses

[] Cattle

[] Other Quadruped Animals (Specify): _____

- Number of Animals:

4. Purpose of Keeping Animals

- () Transportation
- () Sale
- () Hire

5. Premises Details

Briefly describe the layout and facilities available for keeping the animals, including:

- Shelters
- Feeding and watering areas
- Waste management plan
- Exercise areas

6. Supporting Documents (Please attach copies)

- Proof of ownership or lease agreement for the premises:
- Vaccination records for all animals (to be updated annually):

8. Declaration

I declare that the information provided in this application is true and accurate to the best of my knowledge. I understand that the licence may be refused or revoked if the information is found to be false or misleading.

Fees

- Application Fee: Rs. 1500

Signature:

Date:

Please Note:

- A site inspection of the premises may be conducted by a representative of the Municipal Corporation before a licence is issued.
- Licences are valid for 1 year.

Form II

Renewal Application

Municipal Corporation of [Name] Working Animals Premises Licence Renewal Application

Premises Licence Renewal

1. Applicant Name:
2. Phone Number:
3. Address:
4. Aadhar Card Number

2. Premises Licence Information

- Previous Licence Number:
- Premises Address:

Fees

- Renewal Fee: Rs. 1000

3. Declaration

I confirm that the information provided in this application is true and accurate to the best of my

Signature:

Date:

Form III

Application for Change of Premises - Keeping Working Animals

Municipal Corporation of [Name]

1. Applicant Information

- Applicant Name:
- Contact Information:
 - Phone Number:
 - Address:
 - Aadhar card Number:

2. Previous Licence Information

- Previous Licence Number:

3. New Premises Information

- New Premises Address:
- Property Owner: [Property Owner Name (if different from applicant)]

4. Reason for Change of Premises:

- Briefly explain the reason for relocating your animals to a new location.

5. Animal Information

- Species of Animals: (Check all that apply)
 - [] Horses
 - [] Cattle
 - [] Other Quadruped Animals (Specify): _____
- Number of Animals:

6. New Premises Details

Briefly describe the layout and facilities available at the new premises for keeping the animals, including:

- Shelters
- Feeding and watering areas
- Waste management plan
- Exercise areas

8. Supporting Documents (Please attach copies)

- Proof of ownership or lease agreement for the new premises
- Updated vaccination records for all animals
- A copy of your previous Premises Licence

9. Declaration

I declare that the information provided in this application is true and accurate to the best of my knowledge. I understand that a new licence may be issued subject to a site inspection of the new premises by a person authorised by the Municipal Corporation on its behalf.

Signature:

Date:

Fees

- Application Fee: Rs. 1500

Please Note:

- A site inspection of the new premises will be conducted before a new licence is issued.

Form IV: Individual Animal Licence Application

Municipal Corporation of (Name)

Application for Individual Animal licence

1. Applicant Information

Name: _____

Address: _____

Contact Number: _____

Aadhar Card Number: _____

2. Animal Information

Species: _____

Breed: _____

Age: _____

Sex: _____

Weight: (kg) _____

Tag Number: _____

Microchip Number: _____

3. Application Details

Number of licences Applied for: (Maximum 2) _____

New Application / Renewal Application (Tick one) _____

Declaration

I shall be solely responsible for the periodical vaccination and deworming of the equine which will be used for work and has been presented for Licensing today

I have attached a valid health card issued within the last 30 days by the Animal Husbandry Department for the animal listed above.

I understand that the animal must undergo a comprehensive health examination, disease testing as prescribed by the Municipal Veterinary Officer, and an endurance/stress test.

I agree to pay the non-refundable fee of ₹1000 per animal for the licence application.

I shall be held responsible and liable for prosecution in case the animal registered for work is treated cruelly.

I shall be responsible for ensuring that wholesome and timely fodder is given to the animal.

Signature: (Applicant Signature)

Date:

For Municipal Use Only

Health Examination conducted by (name and designation of Veterinarian)..

Health examination conducted on (date)

Date of the Negative Report for Glanders (attach copy of report) -

Date of Endurance Test conducted (attach copy of report) -

Licence Fee Received: Yes /No (tick one)

Health Examination Conducted: Yes /No (Tick one)

Disease Testing Results: (Attach report)

Endurance/Stress Test Result: Pass / Fail (Tick one)

Licence Issued: Yes/No (Tick one)

Licence Number(s): (List numbers if issued)

Comments: (Optional)

Please Note

Incomplete applications will be rejected.

All required documents must be attached.

Licences are valid for one year from the date of issuance.

Quarterly health check ups by the Jurisdictional Veterinary Officer are mandatory.

Form V: Renewal of Individual Animal Licence Application

Municipal Corporation of (Name)

Application for Renewal of Individual Animal licence

1. Applicant Information

Name:

Address:

Contact Number:

(Attach Aadhar Card)

2. Animal Information

Licence Number to be Renewed:

Species:

Breed:

Age:

Sex:

3. Renewal Details

Renewal Application Fee Paid: Yes / No (Tick one)

Declaration

- I understand that I am responsible for ensuring that the animal I am seeking a renewed licence for must undergo a health examination, disease testing and endurance test as prescribed by the Municipal Veterinary Officer, and an endurance/stress test
- I agree to pay the non-refundable fee of ₹700 per animal associated with the renewal process.

Signature:

(Applicant Signature)

Date:

For Municipal Use Only

- Received by:
- Date Received:
- Renewal Fee Received: Yes No (Tick one)
- Health Examination Conducted (if applicable): Yes No (Tick one)
- Disease Testing Results: (Attach report)
- Endurance/Stress Test Result (if applicable): Pass Fail (Circle one)
- Licence Renewed: Yes No (Tick one)
- New Licence Number:

Please Note

- Incomplete applications will be delayed.
- All required documents must be attached.
- Renewed Licences are valid for one year from the date of issuance.

Form VI: Individual Animal Licence Renewal Certification

Municipal Corporation of (Name) Individual Animal Licence Renewal

- 1. Licence Number:**
- 2. Animal Information**

Species:

Breed:

Age:

Sex

IN CONSIDERATION OF the application for renewal submitted by [Applicant Name] and the payment of the non-refundable renewal fee of ₹700, the Municipal Corporation of (Name) (hereinafter referred to as "Corporation") hereby **GRANTS** a renewal of the Individual Animal Licence for the animal described above.

This renewed licence is valid for a period of one (1) year from the date of issuance, which is [Renewal Date].

Renewal Conditions

The continued validity of this renewed licence is subject to the following conditions:

1. The animal identified above must undergo mandatory quarterly health checks by the Jurisdictional Veterinary Officer throughout the licence validity period.
2. The owner of the animal is obligated to report any changes in the animal's health or condition to the Corporation immediately.
3. Failure to comply with any applicable regulations or requirements set forth by the Corporation may result in suspension or cancellation of this renewed licence.

Renewal Fee

The non-refundable renewal fee of ₹700 has been received by the Corporation.

Retention of Certification

The owner of the animal is required to retain this renewal certification along with the original licence for reference purposes.

Dated [Date] at [District].

Municipal Corporation of (Name)

Form VIII: Weight Certification

Municipal Corporation (Name)

1. Cart Information

Owner Name:

Contact Number:

Address:

Aadhar Number:

Cart Identification Number (if any):

2. Weighing Details

Date of Weighing:

Designated Weighing Facility:

Unladen Weight of Cart (kg):

3. Certification (Issued by Municipal Corporation)

This is to certify that the unladen weight of the cart owned by [Owner Name] has been weighed and is [Unladen Weight (kg)].

Certificate Issue Date:

=====

Owner Acknowledgement

I, [Owner Name], acknowledge that I have received a valid certificate for the unladen weight of my cart. I understand that I am required to carry this certificate at all times while using the cart and that a penalty of Rs 500/- will be imposed for operating without a valid certificate.

Signature:

Date:

Attach a copy of a valid Aadhar Card with this form.

Schedule II

(1) No person shall make an animal work before sunrise or after sunset.

(2) No animal shall be made to work beyond the distance, time, rest interval and temperature specified for such animal in the table below, namely :-

(Animal)	Maximum distance covered/ day/hour	Maximum no. of walking/day of hours (travelling)	Period of rest (/interval)	Temperature range Max. Min.
Cattle (Cows)	30 km/day 4 km/hr	8 hours	At every 2 hours for drinking and at every 4 hrs for feeding	12 deg .C to 30 deg .C
Buffaloes	25 km/day 3 km/hr	8 hours	At every 2 hours for drinking and at every 4 hrs for feeding	12 deg .C to 30 deg .C
Horses, Ponies, Mules, Donkeys	45 km/day 6 km/hr	8 hours	At every 3 hrs for drinking and at every 6 hrs. for feeding	12 deg .C to 30 deg .C

Note : After being provided with water every animal shall be given a break of 20 minutes before the commencement of work and in case of feeding the break shall be given for one hour before the commencement of work.

Schedule III

SCHEDULE IV

Equine Health Examination Proforma

Name of the veterinarian: _____

Date of health examination: _____

Place of health examination: _____

Name of the owner: _____

Number of the owner: _____

Address of the owner: _____

Tag Number: _____

Name of the handler: _____

Species: 1. Horse 2. Mule 3. Donkey 4. Pony

Age: _____

Gender: _____

Color: _____

Reproductive Status: Pregnant / Open / Fresh / Bred / Immature Any medical history:

Medical History:

Prior vaccination records available? Yes / No

Vaccines administered for Equine Herpes Virus, Equine Influenza, Tetanus, Rabies.

Next dose due on: _____

General attitude and demeanour:

1 Bright, alert, responsive

2 Quiet, alert, responsive

3 Lethargic

4 Mildly depressed

5 Depressed

6 Comments _____

7 Appetite:

8 Normal

9 More than normal

10 Less than normal

11 Not eating Comments _____

Limbs look and feel: ☐ Normal ☐ Abnormal LF _____ RF _____ LH
_____ RH _____

Gait: (☐ Normal, ☐ lame, ☐ wobbly, ☐ weak) LF _____ RF _____ LH
_____ RH _____

Comments: _____

Head, face, throat looks and feels: From front ☐ Normal ☐ Abnormal From sides: ☐ Normal ☐
Abnormal Left eye: ☐ Normal ☐ Red ☐ Cloudy ☐ Watering ☐ Squinting ☐ Growth Right eye: ☐
Normal ☐ Red ☐ Cloudy ☐ Watering ☐ Squinting ☐ Growth
Comments: _____

Temperature _____ Pulse _____ Respiration _____ Capillary refill time _____
Mucous membranes ☐ Pink ☐ Pale pink ☐ Red ☐ Dark ☐ Toxic line Pulse feels: ☐ Normal ☐ Weak ☐
Irregular Heart sounds: ☐ Normal ☐ Weak ☐ Irregular Respiratory sounds: ☐ Normal ☐ Abnormal
Comments _____

Gut Sounds: 0 absent, 1 fewer than normal, 2 normal, 3 more than normal Upper left side _____
Lower left side _____ Upper right side _____ Lower right side _____ Body, neck, and back
look and feel: ☐ Normal ☐ Abnormal

Body, neck, and back look and feel: ☐ Normal ☐ Abnormal

Under belly looks and feels: ☐ Normal ☐ Abnormal

Tail and under tail look and feel: ☐ Normal ☐ Abnormal

Sheath or udder looks and feels: ☐ Normal ☐ Abnormal

Other notes: _____

Any specimen collected for diagnostic purpose: Name of Veterinarian Signature and Seal of
Veterinarian Date: _____

Bovine Health Examination Proforma

- Name of the veterinarian: _____
- Date of health examination: _____
- Place of health examination: _____
- Name of the owner: _____
- Number of the owner: _____
- Address of the owner: _____
- Tag Number: _____
- Name of the handler: _____

Species

- ☐ Bull
- ☐ Ox

Age _____ Gender: _____ Color : _____

Breed: _____

Reproductive Status: Pregnant / Open / Fresh / Bred / Immature Any medical history:

Medical History:

- Any medical history: _____
- Prior vaccination records available? Yes / No
- Vaccines administered for (list as applicable):
 - Foot and Mouth Disease
 - Blackleg
 - Hemorrhagic Septicemia
 - Bovine Viral Diarrhea (BVD)
 - Brucellosis (if applicable)

- Next dose due on: _____

General Demeanor (Circle one)

1. Alert, responsive
2. Quiet, watchful
3. Lethargic
4. Depressed
5. Aggressive
6. Comments: _____

Appetite (Circle one)

8. Normal
9. More than normal
10. Less than normal
11. Not eating
- Comments: _____

Body Condition (Circle one)

1. Emaciated
2. Thin
3. Ideal
4. Overweight
5. Obese
- Comments: _____

Skin and Coat

- Appearance: ☐ Normal ☐ Abnormal
(Describe: _____)

Eyes:

- Appearance: ☐ Normal ☐ Red ☐ Cloudy ☐ Discharge ☐ Squinting
- Comments: _____

Nose:

- Discharge: ☐ Clear ☐ Muroid ☐ Purulent ☐ Bloody
- Comments: _____

Respiration:

- Rate: _____ breaths per minute
- Appearance: ☐ Normal ☐ Labored ☐ Shallow

Mucous Membranes:

- Color: ☐ Pink ☐ Pale pink ☐ Red ☐ Dark
- Capillary refill time: _____ seconds
- Comments: _____

Limbs

- Look and feel:
 - ☐ Normal
 - ☐ Abnormal (Specify: LF _____ RF _____ LH _____ RH _____)
- Gait:
 - ☐ Normal
 - ☐ Lamé (Specify: LF _____ RF _____ LH _____ RH _____)
 - ☐ Stiff
- Comments: _____

Hooves

- Appearance: ☐ Normal ☐ Cracked ☐ Overgrown ☐ Deformed
- Comments: _____

Rumen Sounds (Listen on left flank)

- ☐ Present and active
- ☐ Weak or sluggish
- ☐ Absent
- Comments: _____

Manure

- Consistency: ☐ Normal ☐ Hard ☐ Soft ☐ Diarrheic
- Color: ☐ Brown ☐ Black ☐ Bloody ☐ Other (Describe: _____)
- Parasites (if observed): ☐ Yes ☐ No
- Comments: _____

Udder (if applicable)

- Appearance: ☐ Normal ☐ Swollen ☐ Red ☐ Discharge
- Milk Quality (if milking): ☐ Normal ☐ Abnormal (Describe: _____)

• Comments: _____

Other Notes: _____

Any specimen collected for diagnostic purpose:

Name of Veterinarian

Signature and Seal of Veterinarian

Date: _____